











Postal Regulatory Commission
Submitted 12/1/2011 2:29:53 PM
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Accepted 12/1/2011

FORT MEADE Docket: 1363813 - 57741

*These are the 1st 18 documents that should be completed Scanned and sent to the MPOO for review		Return to Flow	
Page	Document		
1.	<u>Request/approval to study for discontinuance (05/05/2011)</u>	<input checked="" type="checkbox"/>	
2.	<u>Notice (if appropriate) to Headquarters of suspension</u>	<input checked="" type="checkbox"/>	
3.	<u>Notice (if appropriate) to customers/district personnel of suspension</u>	<input checked="" type="checkbox"/>	
4.	<u>Highway map with community highlighted (05/17/2011)</u>	<input checked="" type="checkbox"/>	
5.	<u>Eviction notice (if appropriate) (05/04/2011)</u>	<input checked="" type="checkbox"/>	
6.	<u>Building inspection report and original photos of building deficiencies (if appropriate) (05/04/2011)</u>	<input checked="" type="checkbox"/>	
7.	<u>Post Office and community photos (06/06/2011)</u>	<input checked="" type="checkbox"/>	
8.	<u>PS Form 150, Postmaster Workload Information (05/05/2011)</u>	<input checked="" type="checkbox"/>	
9.	<u>Worksheet for calculating work service credit (05/17/2011)</u>	<input checked="" type="checkbox"/>	
10.	<u>Window transaction record (06/07/2011)</u>	<input checked="" type="checkbox"/>	
11.	<u>Record of incoming mail (06/07/2011)</u>	<input checked="" type="checkbox"/>	
12.	<u>Record of dispatched mail (06/07/2011)</u>	<input checked="" type="checkbox"/>	
13.	<u>Administrative postmaster/OIC comments (05/16/2011)</u>	<input checked="" type="checkbox"/>	
14.	<u>Inspection Service/local law enforcement vandalism reports (05/04/2011)</u>	<input checked="" type="checkbox"/>	
15.	<u>Post Office fact sheet (06/18/2011)</u>	<input checked="" type="checkbox"/>	
16.	<u>Community fact sheet (06/18/2011)</u>	<input checked="" type="checkbox"/>	
17.	<u>Alternate service options/cost analysis (05/25/2011)</u>	<input checked="" type="checkbox"/>	
18.	<u>Form 4920, Post Office Fact Sheet (06/18/2011)</u>	<input checked="" type="checkbox"/>	
19.	<u>Reccomendation and Service Replacement Type (06/20/2011)</u>	<input checked="" type="checkbox"/>	
20.	<u>Questionnaire instruction letter to postmaster/OIC (06/21/2011)</u>	<input checked="" type="checkbox"/>	
21.	<u>Cover letter, questionnaire, and enclosures (05/18/2011)</u>	<input checked="" type="checkbox"/>	
22.	<u>Returned customer questionnaires and Postal Service response letters (05/18/2011)</u>	<input checked="" type="checkbox"/>	
23.	<u>Analysis of questionnaires (06/18/2011)</u>	<input checked="" type="checkbox"/>	

24.	<u>Community meeting roster (06/23/2011)</u>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
25.	<u>Community meeting analysis (06/23/2011)</u>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
26.	<u>Community meeting letter (Need to set before questionnaire if not held before) (05/18/2011)</u>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
27.	<u>Petition and Postal Service response letter (if appropriate) (01/01/1900)</u>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
28.	<u>Congressional inquiry and Postal Service response letter (if appropriate) (01/01/1900)</u>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
29.	<u>Proposal checklist (06/18/2011)</u>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
30.	<u>District notification to Government Affairs (06/29/2011)</u>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
31.	<u>Instructions to postmaster/OIC to post proposal (06/20/2011)</u>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
32.	<u>Invitation for comments exhibit (06/29/2011)</u>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
33.	<u>Proposal exhibit</u>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
34.	<u>Comment form exhibit (09/12/2011)</u>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
35.	<u>Instructions for postmaster/OIC to remove proposal (08/25/2011)</u>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
36.	<u>Round-date stamped proposals and invitations for comments from affected offices (09/12/2011)</u>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
37.	<u>Notification of taking proposal and comments under internal consideration (08/25/2011)</u>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
38.	<u>Proposal comments and Postal Service response letters (09/01/2011)</u>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
39.	<u>Premature Postal Regulatory Commission appeal and Postal Service response letter (if appropriate) ()</u>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
40.	<u>Proposal Analysis of comments (09/01/2011)</u>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
41.	<u>Revised proposal (if appropriate) (09/01/2011)</u>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
42.	<u>Updated PS Form 4920 (if appropriate) (06/18/2011)</u>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
43.	<u>Certification of record (09/01/2011)</u>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
44.	<u>Log of Post Office discontinuance actions (09/01/2011)</u>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Below is the letters that need to go out and forms to complete for Posting the Final Determination for FORT MEADE

FORT MEADE Docket: 1363813 - 57741			
*These are the 1st 18 documents that should be completed Scanned and sent to the MPOO for review			Return to Flow
Page	Document		
41.	Revised proposal (if appropriate) (09/01/2011)	<input checked="" type="checkbox"/>	
42.	Updated PS Form 4920 (if appropriate) (06/18/2011)	<input checked="" type="checkbox"/>	
43.	Certification of record (09/01/2011)	<input checked="" type="checkbox"/>	
44.	Log of Post Office discontinuance actions (09/01/2011)	<input checked="" type="checkbox"/>	
45.	Transmittal to vice president, Delivery and Retail, from district manager, Customer Service and Sales (09/19/2011)	<input checked="" type="checkbox"/>	
46.	Headquarters' acknowledgment of receipt of record (09/23/2011)	<input checked="" type="checkbox"/>	
47.	Final determination transmittal letter from Headquarters (09/26/2011)	<input checked="" type="checkbox"/>	
48.	Instruction letter to postmaster/OIC on posting (10/21/2011)	<input checked="" type="checkbox"/>	
49.	Round-date stamped final determination cover sheets ()	<input type="checkbox"/>	
50.	Postal Bulletin Post Office Change Announcement ()	<input type="checkbox"/>	
51.	Vice president, Delivery and Retail, instruction letter (09/26/2011)	<input checked="" type="checkbox"/>	

FILE LINK

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05/05/2011

JOHN DIPERI
DISTRICT MANAGER
DAKOTAS PFC

SUBJECT: Authority to Conduct Investigation

I request your authorization to investigate a possible change in postal services for the office in the AL congressional district.

Post Office Name: FORT MEADE
Zip+4 Code: 57741-9998
EAS Level: 11
Finance Number: 463042
County: MEADE

Proposed Admin Office: STURGIS PO
ADMIN Miles Away: 1.0
Near Office Name: STURGIS PO
Near Miles Away: 1.0
Number of Customers:
Post Office Box: 71
General Delivery: 0
Rural Route (RR): 0
Highway Contract Route (HCR): 0
Intermediate RR: 0
Intermediate HCR: 0
City Delivery: 0
Total Customers: 71

ZIP Code Change: Yes ☐ NO ☒ ZIP Code

Maintain Town Name: Yes ☐ NO ☐

The above office became vacant when the postmaster retired on 01/02/2009.

Vacant office, declining workload.

STEVEN CARTER
Manager, Post Office Operations

Approval to Study for Discontinuance:

JOHN DIPERI
DISTRICT MANAGER
DAKOTAS PFC

05/05/2011

DATE

cc: Area Manager, Public Affairs and Communication



Docket: 1363813

NOTICE OF POST OFFICE EMERGENCY SUSPENSION

A. Office

Name: FORT MEADE State: SD Zip Code: 57741
Area: WESTERN District: DAKOTAS PFC
Congressional District: AL County: MEADE
EAS Grade: 11 Finance Number: 463042
Post Office: ☒ Classified Station ☐ Classified Branch ☐ CPO ☐

• There was no Emergency Suspension for this office

Prepared by: Mary Anderson
Title: DAKOTAS PFC Post Office Review Coordinator
Tele No: (605) 333-2663

Date: 05/17/2011
Fax No: (605) 333-2777



NOTICE TO CUSTOMERS/DISTRICT PERSONNEL OF SUSPENSION

A. Office

Name: FORT MEADE State: SD Zip Code: 57741
Area: WESTERN District: DAKOTAS PFC
Congressional District: AL County: MEADE
EAS Grade: 11 Finance Number: 463042
Post Office: ☒ Classified Station ☐ Classified Branch ☐ CPO ☐

There was no Emergency Suspension for this office

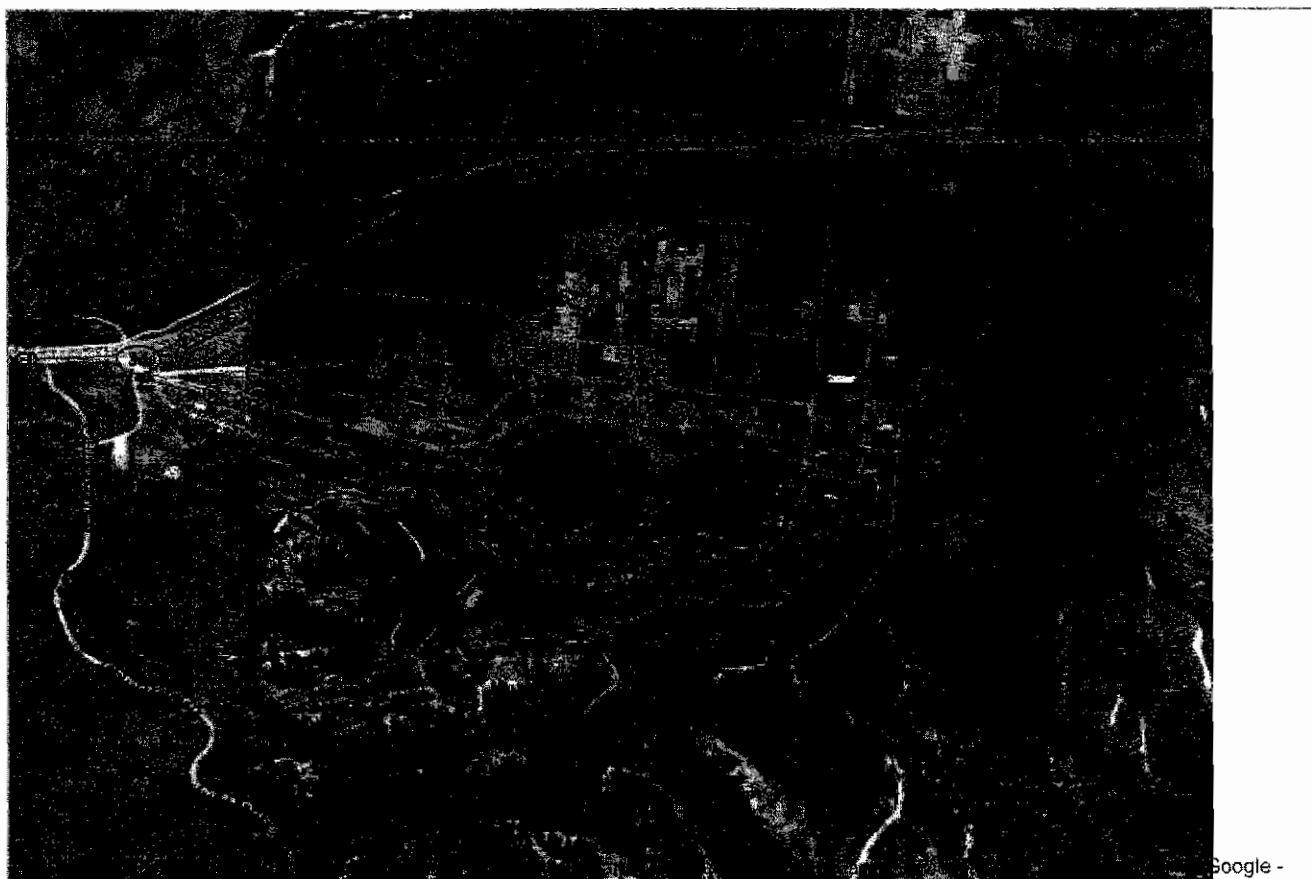
Prepared by: Mary Anderson
Title: DAKOTAS PFC Post Office Review Coordinator
Tele No: (605) 333-2663

Date: 05/17/2011
Fax No: (605) 333-2777

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To see all the details that are visible on the screen, use the "Print" link next to the map.

Google maps



Report a problem



Eviction Notice

A. Office

Name: FORT MEADE State: SD Zip Code: 57741
Area: WESTERN District: DAKOTAS PFC
Congressional District: AL County: MEADE
EAS Grade: 11 Finance Number: 463042
Post Office: ☒ Classified Station ☐ Classified Branch ☐ CPO ☐

There was no eviction notice for this office

Prepared by: Mary Anderson
Title: DAKOTAS PFC Post Office Review Coordinator
Tele No: (605) 333-2663

Date: 05/17/2011
Fax No: (605) 333-2777



Building Inspection Report

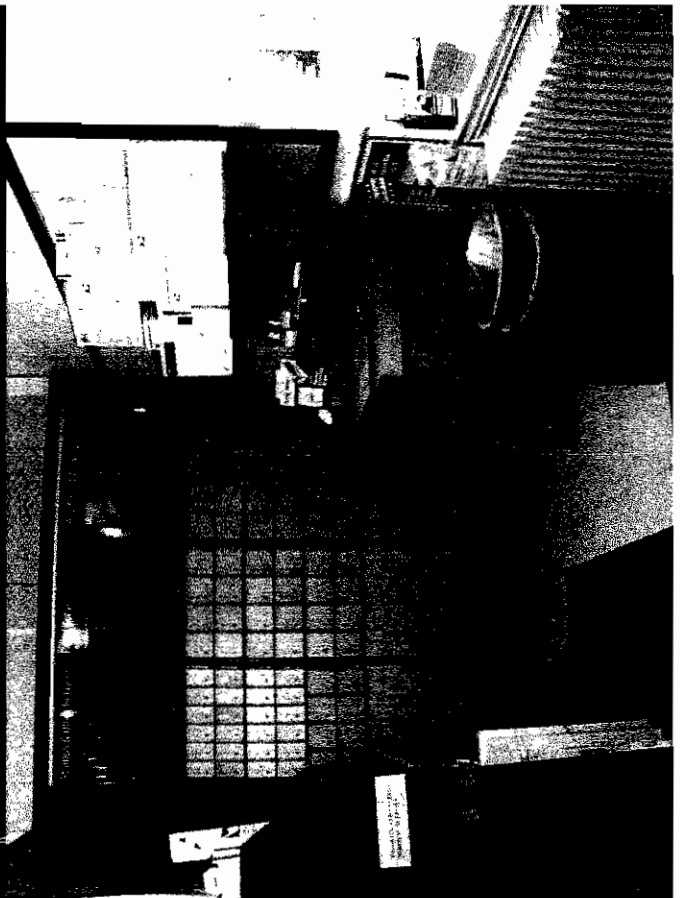
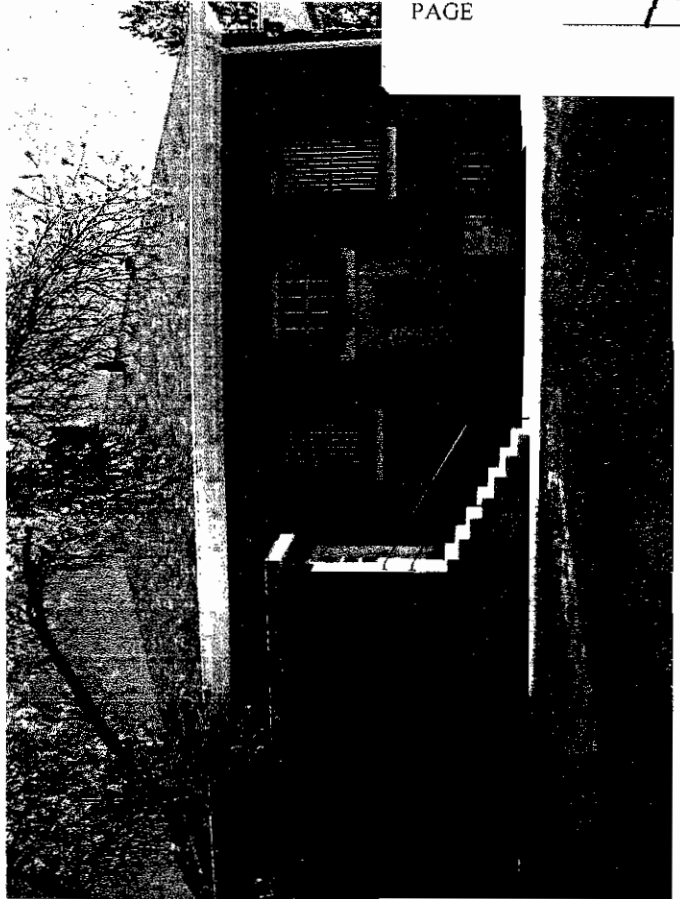
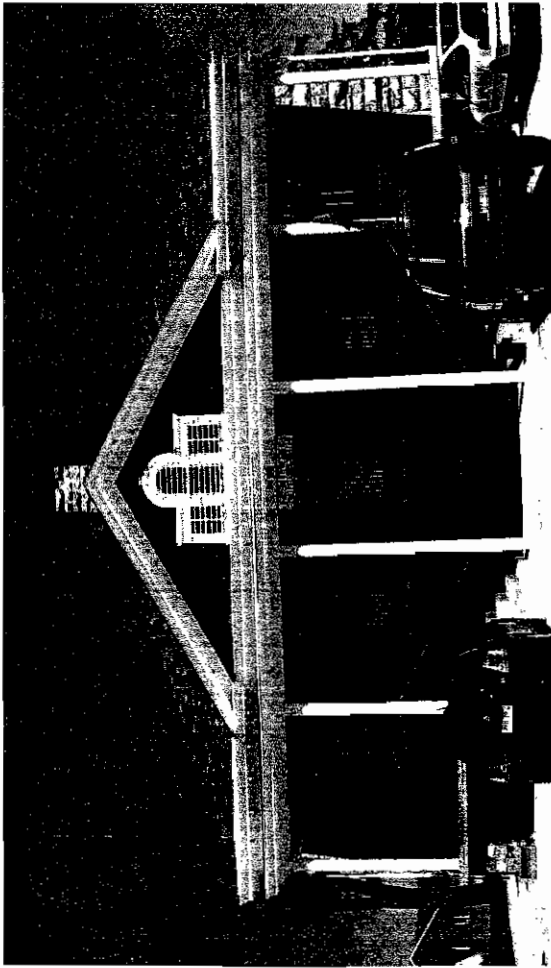
A. Office

Name: FORT MEADE State: SD Zip Code: 57741
Area: WESTERN District: DAKOTAS PFC
Congressional District: AL County: MEADE
EAS Grade: 11 Finance Number: 463042
Post Office: ☒ Classified Station ☐ Classified Branch ☐ CPO ☐

• There was no building inspection report nor photos for this office

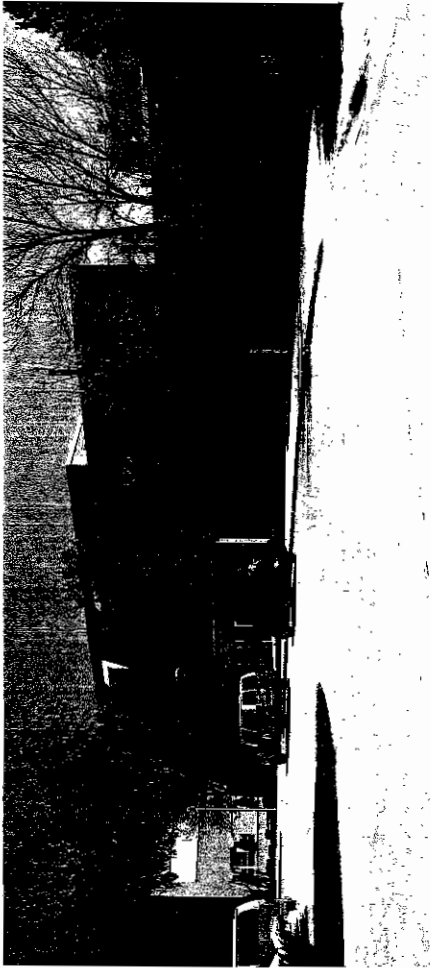
Prepared by: Mary Anderson
Title: DAKOTAS PFC Post Office Review Coordinator
Tele No: (605) 333-2663

Date: 05/17/2011
Fax No: (605) 333-2777





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PS Form 150, Postmaster Workload Information

Post Office, State & Zip Code FORT MEADE, SD 57741		Postmaster's Signature GBPMJO	Date 05/09/2011
District Office, State & Zip Code DAKOTAS PFC, SD 57117		District Manager's Signature John Diperi	Date 05/05/2011
(Check Box)			
<input checked="" type="checkbox"/> Vacancy <input type="checkbox"/> Management Review <input type="checkbox"/> RFR		See Instructions on Reverse	
1.	Current Office Level		11
2.	Finance Number	(1-6)	463042
3.	General Delivery Families Served	(7-9)	0
4.	Post Office Boxes/Call Boxes Rented	(10-15)	71
5.	Possible City Deliveries	(16-20)	0
6.	Administrative Rural Boxes Served	(21-25)	0
7.	Intermediate Rural Boxes Served	(26-30)	0
8.	Administrative Responsibility form Intermediate Rural Boxes for Other Offices	(31-35)	0
9.	Administrative Highway Contract/Star Route Boxes Served	(36-39)	0
10.	Intermediate Highway Contract/Star Route Boxes Served	(40-43)	0
11.	Administrative Responsibility for Intermediate Highway Contract/Ster Route Boxes for Other Offices	(44-47)	0
12.	Number of Carrier Stations/Branches	(48-49)	0
13.	Number of Finance Stations/Branches	(50-51)	0
14.	Number of Contract Stations/Branches & Community Post Offices	(52-53)	0
15a.	Does Office Experience A Seasonal Workload? (box one "Y" of yes, "N" for no) (If you answer "yes" of this question, complete 'Seasonal Workload' section on reverse.)	(54)	N
15b.	Duration of Experience A Seasonal Workload? (minimum of 8 weeks)	(55-56)	0
16.	Does Office Perform Outgoing Distribution for Other Offices?	(57)	N
17.	Does Office Perform Incoming Distribution for Other Offices?	(58)	N
18.	Does Office Perform Incoming Secondary Distribution for Other Offices?	(59)	N
19.	Do You Separate All Incoming Letter Size Mail to City & Rural Carrier Routes for Your Own Office?	(60)	N
20.	Do You Separate All Incoming Flat Size Mail to City & Rural Carrier Routes for Your Own Office?	(61)	N
21.	Do You Have Responsibility for Vehicle Maintenance Facilities?	(62)	N
22.	Does Your Office Have Administrative Responsibility for an Air Transfer Office?	(63)	N
23.	Is Postmaster Lessor for Government Owned Building?	(64)	N
24.	Does Office Have MPLSM/SPLSM?	(65)	N
25.	Does Office Distribute Food Stamps?	(65)	N

PS Form 150, Postmaster Workload Information

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	Normal	During Seasonal Period
General Delivery Families Served	0	0
Post Office Boxes/Call Boxes Rented	71	0
Possible City Deliveries	0	0
Administrative Rural Boxes Served	0	0
Intermediate Rural Boxes Served	0	0
Administrative Responsibility/Number Intermediate Rural Boxes	0	0
Administrative Highway Contract/Star Route Boxes Served	0	0
Intermediate Highway Contract/Star Route Boxes Served	0	0
Administrative Responsibility/Number Intermediate Highway Contract/Star Route Boxes	0	0

Instructions

- Enter current evaluated office level.
- Enter the 6 digit post office finance number.
- Enter number of general delivery families served.
- Enter total number of post office boxes and call boxes rented. Do not confuse with the total number available. This total should include boxes rented at classified stations/branches as well as the main office including GPO's.
- Enter total possible city deliveries. The total reported should equal the total possible deliveries shown on Form 1621, Carrier Route Report for the previous accounting period.
- Enter the number of administrative boxes served. This is the number of rural route boxes served, within your ZIP Code ONLY by carriers administratively reporting to you. Do not include boxes on the routes which are in the ZIP Code of an intermediate office.
- Enter the number of intermediate rural boxes served. This is the number of rural boxes, within your ZIP Code, served by a carrier administratively reporting to another postmaster. For credit, the mail must be incoming to your office and separated to the routes within your ZIP Code by you or your employees prior to carrier sequencing.
- Enter the number of intermediate rural boxes for which you are administratively responsible. This is the number of boxes served by a carrier administratively responsible to you, but which are located in the ZIP Code for another office.
- Enter the number of administrative highway contract star route boxes served. This is the total number of star route boxes served within your ZIP Code ONLY by a contractor for whom you have administrative responsibility. Do not include boxes on the routes which are in the same ZIP Code of an intermediate office.
- Enter the number of intermediate highway contract star route boxes served. This is the total number of star route boxes served within your ZIP Code ONLY by a contractor who administratively reports to another Postmaster. For credit the mail must be incoming to your office and separated to the contract route by you or your employees.
- Enter the number of intermediate highway contract star route boxes for which you are administratively responsible. This is the number of boxes served by a contractor for whom you are administratively responsible and which are located in the ZIP Code of another office.
- Enter the number of classified stations and/or branches that have carrier delivery service.
- Enter the number of classified finance stations and/or branches (without carrier delivery service) staffed by postal employees.
- Enter the total number of contract stations, rural stations and community post offices.
 - A contract station is a detached finance unit manned by non-postal employees.
 - A rural station is a post office box delivery unit serviced by a rural carrier.
 - A community post office is a contract unit which provides service in a small community.
- To receive credit for a seasonal workload increase the items shown on the seasonal workload portion of the form must show a 25% increase and must last for a minimum of 8 weeks. The Christmas Season is not to be considered as a seasonal workload increase. Should your office have a seasonal workload increase you should enter the exact number of weeks the season lasts and complete the seasonal workload portion of the form in its entirety.

Questions 16 Thru 25 Should Be Answered Y (Yes) or N (No)

- Does office separate massed outgoing mail originating in other associate offices to three digit ZIP CODE designating offices and/or area distribution centers and demonstrate a culling, facing and cancelling operation?
- Does office separate massed three digit sorted incoming mail to a five digit sort for other associate offices?
- Does office separate incoming mail to carrier routes for other associate offices?
- Does office separate all incoming letter size mail to city, rural and/or star routes?
- Does office separate all incoming flats to city and/or rural carrier routes without assistance from an MPC?
- Do you have a vehicle maintenance facility under your jurisdiction?
- Do you have an air transfer office under your jurisdiction?
- Do you occupy a government-owned building and lease a portion of the building to someone else?
- Does your office operate a Multiple Position Letter Sorting Machine (MPLSM) or Single Position Letter Sorting Machine (SPLSM)?
- Does your office distribute food stamps?

Worksheet for calculating Workload Service Credit (WSC) for Post Offices

Worksheet for calculating Workload Service Credit (WSC) for Post Offices

Office Name: FORT MEADE
Office Zip+4: 57741 -9998 District: DAKOTAS PFC

Activity WSCs

General Delivery Families Served (Item 3, PS Form 150)	<u>0</u>	X 1.0	=	<u>0</u>
Post Office Boxes/Call Boxes Rented (Item 4, PS Form 150)	<u>71</u>	X 1.0	=	<u>71</u>
Possible City Deliveries (Item 5, PS Form 150)	<u>0</u>	X 1.33	=	<u>0</u>
Administrative Rural Boxes Served (Item 6, PS Form 150)	<u>0</u>	X 1.0	=	<u>0</u>
Intermediate Rural Boxes Served (Item 7, PS Form 150)	<u>0</u>	X 0.7	=	<u>0</u>
Administrative Responsibility for Intermediate Rural Boxes for Other Offices (Item 8, PS Form 150)	<u>0</u>	X 0.3	=	<u>0</u>
Administrative Highway Contract/Star Route Boxes Served (Item 9, PS Form 150)	<u>0</u>	X 1.0	=	<u>0</u>
Intermediate Highway Contract/Star Route Boxes Served (Item 10, PS Form 150)	<u>0</u>	X 0.7	=	<u>0</u>
Administrative Responsibility for Intermediate Highway Contract/Star Route Boxes for Other Offices (Item 11, PS Form 150)	<u>0</u>	X 0.3	=	<u>0</u>
Total Activity WSCs				<u>71</u>

Revenue WSCs

First	25 revenue units:	1.00	X	<u>25</u> units	=	<u>25.00</u>
Next	275 revenue units:	0.50	X	<u>35</u> units	=	<u>17.50</u>
Next	700 revenue units:	0.25	X	<u>0</u> units	=	<u>0.00</u>
Next	5000 revenue units:	0.10	X	<u>0</u> units	=	<u>0.00</u>
	Balance of revenue units:	0.01	X	<u>0</u> units	=	<u>0.00</u>
Total revenue WSCs:						<u>42.50</u>

Activity WSCs 71 + Revenue WSCs = 42.50 Base WSCs 113.50 = EAS Grade E

Previous evaluation: EAS grade 11

Effective date of change in service hours: _____ (if appropriate)
(when a vacancy exists, hours must reflect the appropriate EAS grade)

Worksheet completed by:

MARY ANDERSON

MARY.D.ANDERSON@USPS.GOV

Printed Name

Signature

DAKOTAS PFC District Review Coordinator

05/17/2011

Title

Date



05/10/2011

OIC/POSTMASTER

SUBJECT: FORT MEADE Post Office

As you are aware, the Postal Service is evaluating a possible change in how postal services are provided to FORT MEADE customers.

Please conduct the following surveys: Window Transaction Survey, Survey of Incoming Mail, and Survey of Dispatched Mail at the FORT MEADE Post Office for a 2-week period. The surveys should begin 05/14/2011 and end on 05/27/2011. Please complete the enclosed forms as accurately as possible.

All forms should be completed by 05/28/2011. The completed forms may become part of an official and public record.

Thank you for your assistance. If you have any questions, please contact MARY ANDERSON, Post Office Review Coordinator, at (605) 333-2663.

MARY ANDERSON

Post Office Review Coordinator

cc: Official Record

Links: Window Transaction Survey - http://hqcsopps/po_dis/win/in_survey.cfm?fin=1363813

Survey of Incoming Mail - http://hqcsopps/po_dis/invol/in_survey.cfm?fin=1363813

Survey of Dispatched Mail - http://hqcsopps/po_dis/outvol/in_survey.cfm?fin=1363813

Window Transaction Survey

Window Transaction Survey

PO Name: FORT MEADE ZIP+4: 57741 - 9998 Completed By: MARY ANDERSON

Survey Period: 05/14/2011 through 05/27/2011

Record the number of retail window transactions in the appropriate columns for each day. Consider a sale of stamps as one transaction. A sale of stamps and a money order is two transactions. Do not record the handing out over the counter of box mail, general delivery mail, or carrier mail. Instead of this worksheet, you may use PS Form 2007-A, Window Transaction Record; PS Form 2007-B, Window Transaction Conversion; and PS Form 2007-C, Window Transaction Survey. To obtain the average daily number of transactions, divide the total number of transactions during the survey period by the number of days in the survey. The allowable time per transaction is shown in each column in minutes. To determine the average daily workload in minutes, multiply the number of transactions in each column by the time conversion for that column, total the time conversions for all columns, and divide the total number of minutes by the number of days in the survey period.

Day/Date	Postage Sales (.777)	Priority Parcels Money Orders (1.083)	Express Registered C.O.D. (1.969)	Passports Meter Settings (5.06)	Box Rent (2.875)	Certified Insured Special Service (1.792)	Misc. Services (1.787)	Nonrevenue Services (1.188)
Sat - 05/14	5	3	0	0	0	0	0	3
Sun - 05/15	0	0	0	0	0	0	0	0
Mon - 05/16	11	12	0	0	0	6	1	8
Tue - 05/17	5	8	0	0	1	3	0	8
Wed - 05/18	4	5	0	0	0	0	0	6
Thu - 05/19	7	4	0	0	0	3	1	10
Fri - 05/20	9	6	0	0	0	4	0	8
Sat - 05/21	3	2	0	0	0	1	0	4
Sun - 05/22	0	0	0	0	0	0	0	0
Mon - 05/23	7	5	0	0	0	4	1	12
Tue - 05/24	9	4	0	0	0	2	1	8
Wed - 05/25	5	3	0	0	0	2	0	7
Thu - 05/26	7	6	0	0	0	4	0	15
Fri - 05/27	7	2	0	0	0	0	0	6
TOTALS	79	60	0	0	1	29	4	95
Time Factor	X .777	X 1.083	X 1.969	X 5.06	X 2.875	X 1.792	X 1.787	X 1.188
Daily Average	5.1	5.4	0.0	0.0	0.2	4.3	0.6	9.4
Average Number Daily Transactions:								
				22.3	Average Daily Retail Workload in Minutes:			
					25.0			

Survey of Incoming Mail

Survey of Incoming Mail
(Record in Pieces)

Post Office Name and Zip+4 FORT MEADE 57741 - 9998
Dates Recorded 05/14/2011 through 05/27/2011

Date	Letters		Flats		Parcels		Other	
	First Class	Standard	First Class	Standard	Priority	Standard		
Sat - 05/14	246	57	48	38	7	8	6	0
Sun - 05/15	0	0	0	0	0	0	0	0
Mon - 05/16	359	132	125	144	4	1	8	0
Tue - 05/17	208	57	77	125	2	4	5	0
Wed - 05/18	142	134	58	48	4	4	5	0
Thu - 05/19	163	85	72	23	4	4	5	0
Fri - 05/20	341	57	77	48	6	2	5	0
Sat - 05/21	220	51	108	14	6	6	7	0
Sun - 05/22	0	0	0	0	0	0	0	0
Mon - 05/23	303	57	240	67	3	3	17	0
Tue - 05/24	208	38	201	38	8	2	3	0
Wed - 05/25	134	64	59	24	3	2	7	0
Thu - 05/26	213	59	53	28	5	2	4	0
Fri - 05/27	284	57	115	19	6	2	6	0
TOTALS	2,821	848	1,233	616	58	40	78	0
Daily Average	235.1	70.7	102.8	51.3	4.8	3.3	6.5	0.0

Signature of Person Making Count: MARY ANDERSON
Printed Name: MARY ANDERSON
Date: 06/07/11

Conversion Rate

Letter Type	Total Pieces Per Foot	Flat Type	Total Pieces Per Foot
Manual Letters	227	Manual Flats	115
Automated Letters	215	Automated Flats	115
Sequenced Letters	227	Sequenced Flats	115

Conversion rates are subject to periodic updates which will be published and disseminated when applicable.

Survey of Dispatched Mail

Survey of Dispatched Mail
(Record in Pieces)

Post Office Name and Zip+4

FORT MEADE 57741 - 9998

Dates Recorded

05/14/2011 through 05/27/2011

Date	Letters		Flats		Parcels		Other	
	First Class	Standard	First Class	Standard	Priority	Standard		
Sat - 05/14	227	0	17	0	2	1	0	0
Sun - 05/15	0	0	0	0	0	0	0	0
Mon - 05/16	1854	38	77	10	11	3	89	0
Tue - 05/17	465	20	20	0	4	2	136	0
Wed - 05/18	468	0	16	0	17	2	108	0
Thu - 05/19	578	0	15	2	4	0	150	0
Fri - 05/20	454	0	18	5	8	2	139	0
Sat - 05/21	11	0	2	0	2	3	1	0
Sun - 05/22	0	0	0	0	0	0	0	0
Mon - 05/23	1816	0	38	3	4	3	96	0
Tue - 05/24	1022	0	58	0	4	0	116	0
Wed - 05/25	399	4	9	0	5	0	98	0
Thu - 05/26	419	0	13	1	6	0	114	0
Fri - 05/27	454	0	38	0	6	2	140	0
TOTALS	8,167	62	321	21	73	18	1,187	0
Daily Average	680.6	5.2	26.8	1.8	6.1	1.5	98.9	0.0

Signature of Person Making Count:

MARY ANDERSON

Printed Name:

MARY ANDERSON

Date:

06/07/11



05/16/2011

OIC/POSTMASTER

SUBJECT: FORT MEADE Post Office

Please provide the names and addresses of businesses, religious institutions, civic organizations, and local government offices, and schools that are served by the FORT MEADE Post Office. The list of businesses should include small, part-time and in-home businesses, as well as public institutions, such as schools, police departments, etc; religious institutions and businesses physically located outside the community that use retail services on a routine basis at the FORT MEADE Post Office. Also, please provide the total number of permit mailers and postage meter customers. Indicate in the space below the total number of Post Office box, general, and street delivery customers served by the office. Return all documents to MARY ANDERSON by 05/30/2011. This information will be entered into the official record for public viewing.

Post Office Box	<u>71</u>
General Delivery	<u>0</u>
Rural Route (RR)	<u>0</u>
Highway Contract Route (HCR)	<u>0</u>
Intermediate RR	<u>0</u>
Intermediate HCR	<u>0</u>
City Delivery	<u>0</u>
Total Customers	<u>71</u>

If you have any comments on alternate means of providing services to the FORT MEADE customers, please provide them below:

MARY ANDERSON
Post Office Review Coordinator

Comments:

cc: Official Record



05/04/2011

SUBJECT: Possible Discontinuance of Post Office

The Postal Service is currently conducting an investigation concerning the possible discontinuance of the FORT MEADE Post Office, 57741 - 9998, located in MEADE County. Please search your records for any recent reports of mail theft or vandalism in the area.

Please enter your findings in the yellow blocks below. Once complete please click submit. You can print from above. Signatures are captured electronically.

Thank you for your assistance in this matter

MARY ANDERSON
Post Office Review Coordinator
DAKOTAS PFC

NBR records of mail theft or vandalism: 0

Comments/Findings:

cc: Official Record

Post Office Survey Sheet

Post Office Name FORT MEADE ZIP+4 57741-9998
Congressional District AL Date 06/18/2011

1. List specific information about the facility, such as structural defects, safety hazards, lack of running water or restrooms (if so, where restrooms are available), security, and other deficiencies or factors to consider.

No structural defects or safety hazards.

2. Is the facility accessible to persons with disabilities? ☒ Yes ☐ No

3. Lease terms? 30-day cancellation clause? No charge to use the facility

4. Are suitable alternate quarters available for an independent Post Office? If so, where?

5. List potential CPO sites.

6. Are there any postage meter customers or permit mailers? ☒ Yes ☐ No

If yes, please identify them by name and address.

Ft Meade mailroom Ft Meade VA pharmacy

7. Which career and noncareer employees will be affected and what accommodations will be made for them?

8. How is mail received and dispatched at the office and at what times? How will this be affected by discontinuance? Will a collection box be retained? Will a locked pouch be utilized?

Mail is received via HCR from Sturgis @ 08:00 & picked up @ 17:00 via HCR from Newell

How many Post Office boxes are installed? 226

How many Post Office boxes are used? 71

What are the window service hours? 08:00 to 11:45 and 12:30 to 16:15 M-F

08:00 to 09:45 S

What are the lobby hours? 24 hrs M-F

24 hrs S

9. Have there been recent cases of mail theft or vandalism reported to the postmaster/OIC? Explain.

None

Post Office Survey Sheet (continued)

Docket: 1363813 - 57741

Page Nbr: 15

Page Nbr: 2

10.	What equipment in the Post Office is not owned by the Postal Service (e.g., Post Office Boxes, furniture, safe)? 4 drawer: green metal file cabinet, 2 two drawer wooden filers
11.	List potential CBU/parcel lockers sites and distances from present Post Office site.
12.	Are there any special customer needs? (People who cannot read or write, who cannot drive, who have infirmities or physical handicaps, etc.) How can these people be accommodated?
13.	<p>Rural delivery/HCR delivery.</p> <p>a. What is current evaluation? HCR</p> <p>b. Will this change result in the route being overburdened? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p style="padding-left: 40px;">If so, what accommodations will be made to adjust the route?</p> <p>c. How many boxes and miles will be added to the route? 71, box 6.00 Miles</p> <p>d. What would be the additional annual expense if the route is increased? 5416</p> <p>e. What is the one-time cost of CBU/parcel locker installation (id appropriate)? 0</p> <p>f. At what time of the day does the carrier begin delivery to the community?</p> <p style="padding-left: 40px;">Will this delivery time be affected if the office is discontinued? (Y or N) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p style="padding-left: 40px;">If so, how? 0</p>
14.	<p>Are the Post Office box fees at the facility that will provide alternative service different from those at the office to be discontinued? If so, how (Cost)? <input type="checkbox"/> More <input checked="" type="checkbox"/> Same <input type="checkbox"/> Less</p>

Community Survey Sheet

Community Survey Sheet

Post Office Name	<u>FORT MEADE</u>	ZIP+4	<u>57741-9998</u>
Congressional District	<u>AL</u>	Date	<u>06/18/2011</u>

1. Incorporated? ☐ Yes ☒ No
Local government provided by: Sturgis & Meade County
Police protection provided by: Ft Meade Police
Fire protection provided by: Ft Meade Fire Department
School location: Sturgis
2. What population growth is expected? (Please document your source)
Projected Annual Household Growth Rate: 0.00% SOURCE: <http://56.72.29.105/req/GrowthResults10.cfm>
3. What residential, commercial, or business growth is expected? (Please document your source)
None
- History. (Are there any special historical events related to the community?
Are there any special community events to consider?
4. Is the Post Office facility a state or national historic landmark (see ASM 515.23)?
Check with the field real estate office when verification is needed.)
Cavalry Days is celebrated annually. The post office is a part of the Ft Meade Calvary post and is part of the historical register. It was first used as a jail.
5. What is the geographic/economic make-up of the community (e.g., retirees, commuters, self-employed, farmers)?
Retired Veterans at Ft meade nursing home and current employees of the Ft Meade VA Hospital living in housing units.
6. Which nonpostal services are provided by the Post Office (e.g., public bulletin board, school bus stop, community meeting location, voting place, government form distribution center.
Do employees of the office offer assistance to senior citizens and handicapped)?
What provisions can be made for these services if the Post Office is discontinued?
public bulletin board, government forms

Highway Contract Route Cost Analysis Form

Highway Contract Route Estimated Cost for Alternative Service

Office Name: FORT MEADE

Office Zip+4: 57741 -9998

District: DAKOTAS PFC

- | | | | | |
|----|----------------------------------------------------------------------------------------|-------------|--------------------------------------|-----------------|
| 1. | Enter the number of additional boxes to be added to the route | <u>71</u> | x 3.64 hours per year | <u>258.44</u> |
| 2. | Enter the number of additional miles to be added to the route | <u>6.00</u> | x 10.40 hours per year | <u>62.40</u> |
| | | | Total time added to the route | <u>320.84</u> |
| 3. | Enter the HCR hourly rate
(Contact Area Manager, Purchasing/Contracting Officer) | | | <u>16.88</u> |
| | Total additional compensation (HCR hourly rate x total time added to the route) | | | <u>5,415.78</u> |

Rural Route Cost Analysis Form

Docket: 1363813 - 57741
Item Nbr: 17
Page Nbr: 2

Rural Route Carrier Estimated Cost for Alternative Replacement Service

Office Name: FORT MEADE
Office Zip+4: 57741 -9998 District: DAKOTAS PFC

- | | | | | |
|----|---------------------------------------------------------------------------------------------------|-------------|-----------------------|-------------|
| 1. | Enter the number of additional boxes to be added to the rural route | <u>0</u> | | |
| 2. | Enter the number of additional miles to be added to the route | <u>0.00</u> | | |
| | Enter the volume factor | <u>0.00</u> | | |
| | Total (additional boxes x volume factor) | | | <u>0.00</u> |
| 3. | Enter the number of additional boxes to be added to the rural route | <u>0</u> | | |
| | Centralized boxes | <u>0.00</u> | x 1.00 Min | <u>0.00</u> |
| | Regular L route boxes | <u>0.00</u> | x 1.82 Min | <u>0.00</u> |
| | Regular Non-L route boxes | <u>0.00</u> | x 2.00 Min | <u>0.00</u> |
| | Total additional box allowance | | | <u>0.00</u> |
| 4. | Enter the number of additional daily miles to be added to the rural route | <u>0.00</u> | x 12 Mileage Standard | <u>0.00</u> |
| | Total additional minutes per week (miles carried to two decimal places) | | | <u>0.00</u> |
| 5. | Total additional annual minutes (additional minutes per week year) | <u>0.00</u> | x 52 Weeks | <u>0.00</u> |
| 6. | Total additional annual hours (additional annual minutes/ 60 minutes per hour) | <u>0.00</u> | / 60 Minutes | <u>0.00</u> |
| 7. | Enter the rural cost per hour (see national payroll summary report - rural carrier, consolidated) | <u>0.00</u> | | |
| | Total Annual Cost (additional annual hours x rural cost per hour) | | | <u>0.00</u> |
| 8. | Enter lock pouch allowance (if applicable) | | | <u>0.00</u> |
| | Total annual cost for alternate service (annual cost minus lock pouch allowance) | | | <u>0.00</u> |

U.S. Postal Service POST OFFICE CLOSING OR CONSOLIDATION PROPOSAL Fact Sheet				1. Date Prepared 06/18/2011																								
2. Post Office Name FORT MEADE		3. State and ZIP + 4 Code SD, 57741-9998																										
4. District, Customer Service DAKOTAS PFC	5. Area, Customer Service WESTERN	6. County MEADE	7. Congressional District AL																									
8. Reason for Proposal to Discontinue Vacant office, declining workload.		9. PO Emergency Suspend (Reason and Date) No Suspension		10. Proposed Permanent Alternate Service																								
11. Staffing																												
a. <input type="checkbox"/> PM <input checked="" type="checkbox"/> PM Vacancy Reason & Date: retired Occupied 01/02/2009 b. <input checked="" type="checkbox"/> OIC <input type="checkbox"/> Career <input type="checkbox"/> Non-Career c. Current PM POSITION Level (150) Downgraded from EAS-11 d. No of Clerks- 0 No of Career- 0 No of Non-Career- 0 e. No of Others- 0 No of Career- 0 No of Non-Career- 1		12. Hours of Service a. Time M-F 08:00 to 11:45 and 12:30 to 18:15 Sat 08:00 to 09:45 Total Window Hours Per Week a. Lobby Time M-F 24 hrs Sat 24 hrs 40.00																										
13. Number of Customers Served																												
a. General Delivery 0 b. P.O. Box 71 c. City Delivery 0 d. Rural Delivery 0 e. Highway Contract Route Box 0 f. Total 71 g. No. Receiving Duplicate Service 0 h. Average No. Daily Transactions 22.30		14. Daily Volume (Pieces) <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Types of Mail</th> <th>Received</th> <th>Dispatched</th> </tr> </thead> <tbody> <tr> <td>a. First-Class</td> <td>305</td> <td>665</td> </tr> <tr> <td>b. Newspaper</td> <td>154</td> <td>28</td> </tr> <tr> <td>c. Parcel</td> <td>8</td> <td>7</td> </tr> <tr> <td>d. Other</td> <td>5</td> <td>98</td> </tr> <tr> <td>e. Total</td> <td>473</td> <td>818</td> </tr> <tr> <td>f. No. of Postage Meters</td> <td></td> <td>2</td> </tr> <tr> <td>g. No. of Permits</td> <td></td> <td>0</td> </tr> </tbody> </table>			Types of Mail	Received	Dispatched	a. First-Class	305	665	b. Newspaper	154	28	c. Parcel	8	7	d. Other	5	98	e. Total	473	818	f. No. of Postage Meters		2	g. No. of Permits		0
Types of Mail	Received	Dispatched																										
a. First-Class	305	665																										
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d. Other	5	98																										
e. Total	473	818																										
f. No. of Postage Meters		2																										
g. No. of Permits		0																										
Finances a. FY 2008 2009 2010		Receipts \$ 28,037 \$ 25,809 \$ 23,191	b. EAS Step 1 PM Basic Salary (no Cola) \$ 33168	c. PM Fringe Benefits (33.5% of b.) \$11,111																								
15a. Quarters																												
<input type="checkbox"/> Postal Owned <input type="checkbox"/> Leased (if Leased, Expiration Date) 01/01/1900 Annual Lease \$ 0 30-day cancellation cause? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Evicted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (if Yes, must vacate by) Located in: <input type="checkbox"/> Business <input type="checkbox"/> Home <input type="checkbox"/> Other Suitable alternate quarters available? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No																												
15b. Explain: The lease amount is free.																												
17. Schools, Churches and Organization in Service Area: No: 0 Ft Meade Chapel on site		19. Administrative/Emanating Office (Proposed): Name STURGIS EAS Level 20 Miles Away 1.0 Window Service Hours: M-F 9:00 to 16:30 SAT 9:00 to 11:00 Lobby Hours: M-F 24 hrs SAT 24 hrs PO Boxes Available: 425																										
18. Businesses in Service Area: No: 0 Ft Meade VA Hospital, Stepping Stones Daycare and Preschool, FL Meade Cavalry Museum		20. Nearest Post Office (if different from above): Name STURGIS EAS Level 20 Miles Away 1.0 Window Service Hours: M-F 9:00 to 16:30 SAT 9:00 to 11:00 Lobby Hours: M-F 24 hrs SAT 24 hrs PO Boxes Available: 425																										
21. Prepared by																												
Printed Name and Title		Signature		Telephone No. AC ()																								
PO Discontinuance Coordinator Name MARY ANDERSON		Telephone No. AC () (605) 333-2663		Location SIOUX FALLS, SD																								



A. Office

Name: FORT MEADE State: SD Zip Code: 57741
Area: WESTERN District: DAKOTAS PFC
Congressional District: AL County: MEADE
EAS Grade: 11 Finance Number: 463042
Post Office: ☒ Classified Station ☐ Classified Branch ☐ CPO ☐

This form is a place holder for number 19. And the verification of new service type is complete.

Prepared by: Mary Anderson
Title: DAKOTAS PFC Post Office Review Coordinator
Tele No: (605) 333-2663

Date: 06/21/2011
Fax No: (605) 333-2777



06/21/11

OIC/POSTMASTER

SUBJECT: FORT MEADE Post Office

Enclosed are questionnaires addressed to customers of the FORT MEADE Post Office. I have also enclosed additional copies of the questionnaires for any retail or other customer who wishes to complete one. Please furnish these questionnaires to retail customers upon request. All completed forms should be forwarded to my office by 06/02/2011 for further review.

Mary Anderson
Post Office Review Coordinator
Enclosures



05/18/2011

POSTAL CUSTOMER
FORT MEADE POST OFFICE
FORT MEADE, SD 57741

Dear Postal Service Customer:

As the Postal Service manager responsible for all Post Offices in your area, I would like your opinion concerning a possible change in the way your postal service is provided. The recommended change is tentative and will not lead to a formal proposal unless we conclude that it will provide a maximum degree of regular and effective service.

The Postmaster at the Fort Meade Post Office retired on 01/02/2009. The Office is being studied for possible closing or consolidation for the following reasons: Vacant office, declining workload.

Briefly, we would like to provide pickup and delivery of your mail, as well as the sale of stamps and all other customary postal services, by highway contract route service emanating from the Sturgis Post Office.

We estimate that carrier service would cost the Postal Service substantially less than maintaining the Post Office in your community and still provide regular and effective service. Enclosed is information about some of the services available from the carrier. Retail services are also available at the Sturgis Post Office, located 1.0 miles away. Hours of service at this office are 9:00 to 16:30, Monday through Friday, and 9:00 to 11:00 on Saturday. Post Office box service is available at this location at the same fees.

I invite you to think about a possible change to highway contract route service. Please return the enclosed questionnaire by 06/02/2011 using the pre-addressed envelope provided or at the community meeting. Please be aware that, if we formalize a proposal, your questionnaire will become part of an official record and will be available for public viewing.

You may, of course, want to discuss this form of service with us before drawing any conclusions. Postal representatives will be at the the Ft Meade VA Hospital Bldg 145 in Education Room 108 on Thursday, June 02, 2011 from 10:30 a.m. to 1130 a.m. to answer questions and provide information about our service. You may wish to discuss and submit your questionnaire at that time.

If you have any questions, you may call Mary Anderson at (605) 333-2663.

Thank you for your assistance.

Sincerely,

A handwritten signature in black ink, appearing to read "Debora Brost".

DEBRA BROST
Manager, Post Office Operations
PO Box 7550
Sioux Falls, SD, 57117-7550

Enclosures:

Questionnaire and return envelope Summary of Post Office Change Regulations,
Carrier delivery information CBU information sheet (when appropriate)



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the FORT MEADE Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☐ NO
- b. Resetting/using postage meter ☐ YES ☐ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☐ NO
- b. Using for school bus stop ☐ YES ☐ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☐ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☐ NO
- e. Other ☐ YES ☐ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☐ NO

If yes, please explain:



- If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive
3. Post Office box service or general delivery service, complete this section. How do you think carrier route delivery service will compare to your current service?

☐ Better

☐ Just as Good

☐ No Opinion

☐ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☐ Shopping

☐ Personal needs

☐ Banking

☐ Employment

☐ Social needs

5. Do you currently use local businesses in the community?

☐ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☐ No

Mailing Address

Name:

Address:

Telephone:

Date:

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the FORT MEADE Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☒ NO
- e. Other ☐ YES ☐ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☒ YES ☐ NO

If yes, please explain:



3. If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section. How will the proposed service compare to current service?

☐ Better

☐ Just as Good

☒ No Opinion

☐ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping

☐ Personal needs

☐ Banking

☐ Employment

☒ Social needs

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☒ Yes ☐ No

Name:

Pam Kennedy

Address:

P.O. Box 16

H. Made LHO 5774

Telephone:

347 2825

Date:

5/20/11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



05/21/2011

PAM KENNEDY

PO BOX 16
FORT MEADE, SD 57741

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Fort Meade Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the Fort Meade Post Office should be pursued, a formal proposal will be posted in the Sturgis Post Office and Fort Meade Post Office at a later date. If you have additional questions or comments, please feel free to contact Mary Anderson at (605) 333-2663.

Sincerely,

A handwritten signature in black ink, appearing to be "SC" or "Steven Carter", written in a cursive style.

Steven Carter
Manager, Post Office Operations
PO Box 7550
Sioux Falls, SD, 57117-7550



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the FORT MEADE Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

a. Entering permit mailings	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
b. Resetting/using postage meter	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO

Nonpostal Services

a. Picking up government forms (such as tax forms)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. Using for school bus stop	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
c. Assisting senior citizens, persons with disabilities, etc.	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO

If yes, please explain:

d. Using public bulletin board

<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
------------------------------	----------------------------------------

e. Other

<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
------------------------------	----------------------------------------

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
------------------------------	----------------------------------------

If yes, please explain:



3. If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section. How will the proposed service compare to current service?

☐ Better

☐ Just as Good

☐ No Opinion

☒ Worse

If yes, please explain:

Leaving a package unattended @ a mailbox is ludicrous. Estimating cost is even more ludicrous. No have Open to theft, weather damage, etc. no access to scales or rate charts

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☐

Shopping

N/A: At a medical site

☐

Personal needs

☐

Banking

☐

Employment

☐

Social needs

5. Do you currently use local businesses in the community?

☐

Yes

☐

No

If yes, would you continue to use them if the Post Office is discontinued?

☐

Yes

☐

No

Name:

Dr. Shirley Herbel

Address:

P.O. Box 253 Ft. Meade, South Dakota 57741

Telephone:

605-206-1063

Date:

05-24-2011

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



05/26/2011

DR SHIRLEY HERBEL
PO BOX 253
FORT MEADE, SD 57741

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Fort Meade Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

• If it is determined that a discontinuance of the Fort Meade Post Office should be pursued, a formal proposal will be posted in the Sturgis Post Office and Fort Meade Post Office at a later date. If you have additional questions or comments, please feel free to contact Mary Anderson at (605) 333-2663.

Sincerely,

A handwritten signature in dark ink, appearing to read "Debra Brost", written in a cursive style.

Debra Brost
Manager, Post Office Operations
PO Box 7550
Sioux Falls, SD, 57117-7550



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the FORT MEADE Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☒ NO
- e. Other ☐ YES ☐ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



3. If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section. How will the proposed service compare to current service?

☐ Better

☐ Just as Good

☐ No Opinion

☒ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☐ Shopping

☐ Personal needs

☐ Banking

☐ Employment

☐ Social needs

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☒ Yes ☐ No

Name:

Nelda Peters

Address:

P.O. Box 226

Telephone:

1-605-423-4020

Date:

5-25-2011

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



05/26/2011

NELDA PETERS
PO BOX 226
FORT MEADE, SD 57741

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Fort Meade Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the Fort Meade Post Office should be pursued, a formal proposal will be posted in the Sturgis Post Office and Fort Meade Post Office at a later date. If you have additional questions or comments, please feel free to contact Mary Anderson at (605) 333-2663.

Sincerely,

A handwritten signature in black ink, appearing to read "Debra Brost", written in a cursive style.

Debra Brost
Manager, Post Office Operations
PO Box 7550
Sioux Falls, SD, 57117-7550



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the FORT MEADE Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☒ NO
- e. Other ☐ YES ☐ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



3. If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section. How will the proposed service compare to current service?

☐ Better

☐ Just as Good

☐ No Opinion

☒ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping SPEARFISH

☐ Personal needs

☐ Banking

☐ Employment

☐ Social needs

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☒ Yes ☐ No

Name: JOHN JOHNSON + BETH LAAB

Address: P.O. Box 183 FT MEADE

Telephone: 490-2920 + 390-0932

Date: 05/24/11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



05/31/2011

SCOTT JOHNSON & BETH LAABS

PO BOX 183
FORT MEADE, SD 57741

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Fort Meade Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the Fort Meade Post Office should be pursued, a formal proposal will be posted in the Sturgis Post Office and Fort Meade Post Office at a later date. If you have additional questions or comments, please feel free to contact Mary Anderson at (605) 333-2663.

Sincerely,

A handwritten signature in black ink, appearing to read "Debra Brost", written over a horizontal line.

Debra Brost
Manager, Post Office Operations
PO Box 7550
Sioux Falls, SD, 57117-7550



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the FORT MEADE Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

- a. Entering permit mailings
- b. Resetting/using postage meter

☐ YES ☒ NO

☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms)
- b. Using for school bus stop
- c. Assisting senior citizens, persons with disabilities, etc.

☒ YES ☐ NO

☐ YES ☒ NO

☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board

☒ YES ☐ NO

☐ YES ☐ NO

- e. Other

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



- If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section. How will the proposed service compare to current service?

☐ Better ☐ Just as Good ☐ No Opinion ☐ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☐ Shopping
☐ Personal needs
☐ Banking
☐ Employment
☐ Social needs

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☒ No

Name: Nancy Wilson

Address: PO BOX 55 Ft Meade, SD 57741-055

Telephone: _____

Date: 5/25/11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

close
Please do NOT close the Ft Meade post office
We need this post office at our VA



05/31/2011

NANCY WILSON

PO BOX 55
FORT MEADE, SD 57741

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Fort Meade Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about the detrimental effect the loss of the Post Office would have on the community. Businesses generally require regular and effective postal services, and these will always be provided to the community. Since the suspension of service, there has been no indication that the business community has been adversely affected. Questionnaire responses revealed that customers will continue to use local businesses if the Post Office is discontinued.

If it is determined that a discontinuance of the Fort Meade Post Office should be pursued, a formal proposal will be posted in the Sturgis Post Office and Fort Meade Post Office at a later date. If you have additional questions or comments, please feel free to contact Mary Anderson at (605) 333-2663.

Sincerely,

A handwritten signature in dark ink, appearing to read "Debra Brost", written in a cursive style.

Debra Brost
Manager, Post Office Operations
PO Box 7550
Sioux Falls, SD, 57117-7550



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the FORT MEADE Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☒ YES ☐ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board

☐ YES ☒ NO

- e. Other

☐ YES ☐ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



3. If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section. How will the proposed service compare to current service?

☐ Better

☐ Just as Good

☐ No Opinion

☒ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☐ Shopping

☐ Personal needs

☐ Banking

☐ Employment

☐ Social needs

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☒ Yes ☐ No

Name: Judi Hall

Address: PO Box 83 Fort Meade, SD 57741

Telephone: 605 390-5673

Date: 5-26-11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



05/31/2011

JUDI HALL

PO BOX 83
FORT MEADE, SD 57741

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Fort Meade Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about nonpostal services. Nonpostal services provided at the Post Office will be available at the administrative Post Office. Government forms normally provided by the Post Office will also be available at the administrative Post Office or by contacting your local government agency.

If it is determined that a discontinuance of the Fort Meade Post Office should be pursued, a formal proposal will be posted in the Sturgis Post Office and Fort Meade Post Office at a later date. If you have additional questions or comments, please feel free to contact Mary Anderson at (605) 333-2663.

Sincerely,

A handwritten signature in dark ink, appearing to read "Debra Brost", written in a cursive style.

Debra Brost
Manager, Post Office Operations
PO Box 7550
Sioux Falls, SD, 57117-7550



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the FORT MEADE Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☒ NO

- e. Other ☐ YES ☒ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☒ YES ☐ NO

If yes, please explain:



3. If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section. How will the proposed service compare to current service?

☐ Better

☒ Just as Good

☐ No Opinion

☐ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping

☐ Personal needs

☐ Banking

☐ Employment

☒ Social needs

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☒ Yes ☐ No

Name:

Cathy Shaw

Address:

P.O. Box 42, Fort Meade, SD 57741

Telephone:

Date:

5-24-11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



05/31/2011

CATHY SHAY
PO BOX 42
FORT MEADE, SD 57741

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Fort Meade Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the Fort Meade Post Office should be pursued, a formal proposal will be posted in the Sturgis Post Office and Fort Meade Post Office at a later date. If you have additional questions or comments, please feel free to contact Mary Anderson at (605) 333-2663.

Sincerely,

A handwritten signature in dark ink, appearing to read "Debra Brost", written in a cursive style.

Debra Brost
Manager, Post Office Operations
PO Box 7550
Sioux Falls, SD, 57117-7550



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the FORT MEADE Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☒ NO

- e. Other ☐ YES ☒ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☒ YES ☐ NO

If yes, please explain:

Sturgis Post Office



3. If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section. How will the proposed service compare to current service?

☐ Better

☐ Just as Good

☐ No Opinion

☒ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping

☒ Personal needs

☒ Banking

☐ Employment

☐ Social needs

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☒ Yes ☐ No

Name: Paul C. Webb

Address: P.O. Box 278 F. Meade

Telephone: 605 342-7585

Date: 5-26-2011

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



05/31/2011

PAUL C WEBB

PO BOX 278
FORT MEADE, SD 57741

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Fort Meade Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the Fort Meade Post Office should be pursued, a formal proposal will be posted in the Sturgis Post Office and Fort Meade Post Office at a later date. If you have additional questions or comments, please feel free to contact Mary Anderson at (605) 333-2663.

Sincerely,

A handwritten signature in dark ink, appearing to read "Debra Brost", written in a cursive style.

Debra Brost
Manager, Post Office Operations
PO Box 7550
Sioux Falls, SD, 57117-7550



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the FORT MEADE Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☒ NO

- e. Other ☐ YES ☒ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



3. If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section. How will the proposed service compare to current service?

☐ Better ☐ Just as Good ☐ No Opinion ☒ Worse

If yes, please explain: I live on Fort Meade and like having a locked mail box. I would not want a box that is accessible to others.

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping Ltd. shopping in Sturgis - go to Rapid City for major purchases.
☐ Personal needs
☒ Banking Credit Union not in Sturgis - must go to Rapid City or Spearfish
☐ Employment
☒ Social needs Rapid City

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☒ Yes ☐ No

Name:

Carol Jensen

Address:

P.O. Box 122, Ft. Meade, SD 57741

Telephone:

605-484-1419

Date:

5-25-11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



05/31/2011

CAROL JENSEN
PO BOX 122
FORT MEADE, SD 57741

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Fort Meade Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about the security of mail. Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose.

If it is determined that a discontinuance of the Fort Meade Post Office should be pursued, a formal proposal will be posted in the Sturgis Post Office and Fort Meade Post Office at a later date. If you have additional questions or comments, please feel free to contact Mary Anderson at (605) 333-2663.

Sincerely,

A handwritten signature in dark ink, appearing to read "Debra Brost", written in a cursive style.

Debra Brost
Manager, Post Office Operations
PO Box 7550
Sioux Falls, SD, 57117-7550



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the FORT MEADE Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☒ NO
- e. Other ☐ YES ☐ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☒ YES ☐ NO

If yes, please explain:

If going to store or running errands



3. If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section. How will the proposed service compare to current service?

☐ Better

☐ Just as Good

☒ No Opinion

☐ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping

☒ Personal needs

☒ Banking

☐ Employment

☒ Social needs

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☒ Yes ☐ No

Name: Stacy Shipley

Address: PO Box 312 Ft. Meade SD 57741

Telephone: 605-490-9690

Date: 5-26-11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



05/31/2011

STACEY SHIPLEY

PO BOX 312
FORT MEADE, SD 57741

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Fort Meade Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the Fort Meade Post Office should be pursued, a formal proposal will be posted in the Sturgis Post Office and Fort Meade Post Office at a later date. If you have additional questions or comments, please feel free to contact Mary Anderson at (605) 333-2663.

Sincerely,

A handwritten signature in dark ink, appearing to read "Debra Brost", written over a faint horizontal line.

Debra Brost
Manager, Post Office Operations
PO Box 7550
Sioux Falls, SD, 57117-7550



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the FORT MEADE Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☒ YES ☐ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☒ NO
- e. Other ☐ YES ☒ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



3. If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section. How will the proposed service compare to current service?

☐ Better ☐ Just as Good ☐ No Opinion ☒ Worse

If yes, please explain: very convenient to have Postal service
here -

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping Sturgis / Spearfish / Rapid City
☐ Personal needs
☒ Banking Sturgis
☒ Employment Fort Meade VA Hospital + Meade School
☒ Social needs Spearfish / Rapid City

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☒ Yes ☐ No

Name: Russ + Lisa Skovlund

Address: P.O. Box 306 105 Mackenzie Circle Fort Meade SD

Telephone: 605-720-8036

57741

Date: 5/24/11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



06/06/2011

RUSS & LISA SKOVLUND

P BOX 306
FORT MEADE, SD 57741

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Fort Meade Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about nonpostal services. Nonpostal services provided at the Post Office will be available at the administrative Post Office. Government forms normally provided by the Post Office will also be available at the administrative Post Office or by contacting your local government agency.

If it is determined that a discontinuance of the Fort Meade Post Office should be pursued, a formal proposal will be posted in the Sturgis Post Office and Fort Meade Post Office at a later date. If you have additional questions or comments, please feel free to contact Mary Anderson at (605) 333-2663.

Sincerely,

A handwritten signature in dark ink, appearing to read "Debra Brost".

Debra Brost
Manager, Post Office Operations
PO Box 7550
Sioux Falls, SD, 57117-7550



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the FORT MEADE Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☒ YES ☐ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☒ YES ☐ NO
- e. Other ☐ YES ☐ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



3. If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section. How will the proposed service compare to current service?

☐ Better

☐ Just as Good

☐ No Opinion

☐ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping Spanish - wal-mart

☐ Personal needs

☒ Banking Rapid City - Dacotah Bank

☐ Employment

☐ Social needs

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☒ Yes ☐ No

Name: Farrah Flemming

Address: PO Box 18 Ft. Meade, SD 57741

Telephone: 605-347-0068

Date: 5-31-11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



06/06/2011

FARRAH FLEMMING

PO BOX 18
FORT MEADE, SD 57741

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Fort Meade Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about nonpostal services. Nonpostal services provided at the Post Office will be available at the administrative Post Office. Government forms normally provided by the Post Office will also be available at the administrative Post Office or by contacting your local government agency.

If it is determined that a discontinuance of the Fort Meade Post Office should be pursued, a formal proposal will be posted in the Sturgis Post Office and Fort Meade Post Office at a later date. If you have additional questions or comments, please feel free to contact Mary Anderson at (605) 333-2663.

Sincerely,

A handwritten signature in black ink, appearing to read "Debra Brost".

Debra Brost
Manager, Post Office Operations
PO Box 7550
Sioux Falls, SD, 57117-7550



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the FORT MEADE Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other Postal Services				
a. Entering permit mailings	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO		
b. Resetting/using postage meter	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO		
Nonpostal Services				
a. Picking up government forms (such as tax forms)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO		
b. Using for school bus stop	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO		
c. Assisting senior citizens, persons with disabilities, etc.	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO		

If yes, please explain:

- d. Using public bulletin board

☒ YES ☐ NO

- e. Other

☐ YES ☒ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



3. If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section. How will the proposed service compare to current service?

☐ Better

☒ Just as Good

☐ No Opinion

☐ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping

☒ Personal needs

☐ Banking

☐ Employment

☒ Social needs

5. Do you currently use local businesses in the community?

☐ Yes ☒ No

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☐ No

Name:

PALADINO

Address:

PO Box 193 FT MEADE, SD 57741

Telephone:

Date:

6-1-2011

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



06/06/2011

PALADINO
PO BOX 193
FORT MEADE, SD 57741

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Fort Meade Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about nonpostal services. Nonpostal services provided at the Post Office will be available at the administrative Post Office. Government forms normally provided by the Post Office will also be available at the administrative Post Office or by contacting your local government agency.

If it is determined that a discontinuance of the Fort Meade Post Office should be pursued, a formal proposal will be posted in the Sturgis Post Office and Fort Meade Post Office at a later date. If you have additional questions or comments, please feel free to contact Mary Anderson at (605) 333-2663.

Sincerely,

A handwritten signature in black ink, appearing to read "Debra Brost".

Debra Brost
Manager, Post Office Operations
PO Box 7550
Sioux Falls, SD, 57117-7550



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the FORT MEADE Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b. Mailing Letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e. Pick up general delivery mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☒ NO

- e. Other ☐ YES ☒ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



3. If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section. How will the proposed service compare to current service?

☒ Better

☐ Just as Good

☐ No Opinion

☐ Worse

If yes, please explain: IF CARRIER PICKS UP MAIL - WE
WILL HAVE ONE LESS TRIP TO POST OFFICE DAILY.

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping STURGES

☒ Personal needs STURGES

☒ Banking STURGES

☐ Employment

☒ Social needs STURGES

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☒ Yes ☐ No

Name: _____

Address: _____

Telephone: _____

Date: _____

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



06/07/2011

UNKNOWN

FORT MEADE, SD 57741

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Fort Meade Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the Fort Meade Post Office should be pursued, a formal proposal will be posted in the Sturgis Post Office and Fort Meade Post Office at a later date. If you have additional questions or comments, please feel free to contact Mary Anderson at (605) 333-2663.

Sincerely,

A handwritten signature in black ink, appearing to read "Debra Brost", written in a cursive style.

Debra Brost
Manager, Post Office Operations
PO Box 7550
Sioux Falls, SD, 57117-7550



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the FORT MEADE Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

- | | | |
|----------------------------------|------------------------------|----------------------------------------|
| a. Entering permit mailings | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |
| b. Resetting/using postage meter | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |

Nonpostal Services

- | | | |
|---------------------------------------------------------------|------------------------------|----------------------------------------|
| a. Picking up government forms (such as tax forms) | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |
| b. Using for school bus stop | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |
| c. Assisting senior citizens, persons with disabilities, etc. | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |

If yes, please explain:

- d. Using public bulletin board

☐ YES ☒ NO

- e. Other

☐ YES ☒ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



3. If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section. How will the proposed service compare to current service?

☐ Better

☐ Just as Good

☐ No Opinion

☒ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping

Spearfish

☐ Personal needs

☐ Banking

☐ Employment

☒ Social needs

Spearfish

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☒ Yes ☐ No

Name:

Joanne Jaeger

Address:

Telephone:

605-490-9942

Date:

6-9-11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



06/13/2011

JOANNE JAEGER

FORT MEADE, SD 57741

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Fort Meade Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the Fort Meade Post Office should be pursued, a formal proposal will be posted in the Sturgis Post Office and Fort Meade Post Office at a later date. If you have additional questions or comments, please feel free to contact Mary Anderson at (605) 333-2663.

Sincerely,

A handwritten signature in dark ink, appearing to read "Debra Brost", written in a cursive style.

DEBRA BROST
Manager, Post Office Operations
PO Box 7550
Sioux Falls, SD, 57117-7550



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the FORT MEADE Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

- | | | |
|----------------------------------|------------------------------|----------------------------------------|
| a. Entering permit mailings | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |
| b. Resetting/using postage meter | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |

Nonpostal Services

- | | | |
|---------------------------------------------------------------|------------------------------|----------------------------------------|
| a. Picking up government forms (such as tax forms) | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |
| b. Using for school bus stop | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |
| c. Assisting senior citizens, persons with disabilities, etc. | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |

If yes, please explain:

- | | | |
|--------------------------------|------------------------------|----------------------------------------|
| d. Using public bulletin board | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |
| e. Other | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



3. If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section. How will the proposed service compare to current service?

☒ Better

☐ Just as Good

☐ No Opinion

☐ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping

☒ Personal needs

☐ Banking

☒ Employment

☒ Social needs

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☒ No

Name: Jesse J. Riddle

Address: P.O. Box 14 Fort Meade SD 57241

Telephone: (605) 490-1294

Date: 6/6/11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



06/15/2011

JESSE RIDDLE

PO BOX 14
FORT MEADE, SD 57741

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Fort Meade Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the Fort Meade Post Office should be pursued, a formal proposal will be posted in the Sturgis Post Office and Fort Meade Post Office at a later date. If you have additional questions or comments, please feel free to contact Mary Anderson at (605) 333-2663.

Sincerely,

A handwritten signature in dark ink, appearing to read "Debra Brost", written in a cursive style.

DEBRA BROST
Manager, Post Office Operations
PO Box 7550
Sioux Falls, SD, 57117-7550



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the FORT MEADE Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☒ NO

- e. Other ☐ YES ☒ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



3. If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section. How will the proposed service compare to current service?

☐ Better ☐ Just as Good ☐ No Opinion ☒ Worse

If yes, please explain: enjoy the historic nature and friendly faces
at the Fm Post Office

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping Rapid City / Spearfish
☒ Personal needs Entertainment, medical care etc. Spearfish / RC
☐ Banking
☐ Employment
☒ Social needs Spearfish / RC

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☒ Yes ☐ No

Name: Amy Oster

Address: PO Box 139, Fort Meade SD 57741

Telephone: 605-645-0566

Date: 6/8/11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



06/18/2011

AMY DOTEN

PO BOX 139
FORT MEADE, SD 57741

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Fort Meade Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You stated that you would miss the special attention and assistance provided by the personnel at the Post Office. Courteous and helpful service will be provided by personnel at the administrative Post Office and from the carrier. Special assistance will be provided as needed.

If it is determined that a discontinuance of the Fort Meade Post Office should be pursued, a formal proposal will be posted in the Sturgis Post Office and Fort Meade Post Office at a later date. If you have additional questions or comments, please feel free to contact Mary Anderson at (605) 333-2663.

Sincerely,

A handwritten signature in dark ink, appearing to read "Debora Brost", written over a horizontal line.

DEBRA BROST
Manager, Post Office Operations
PO Box 7550
Sioux Falls, SD, 57117-7550

Postal Service Customer Questionnaire Analysis

Questionnaires were distributed to all delivery customers of the FORT MEADE Post Office on 05/18/2011. Additionally, during the survey period, questionnaires were available at the FORT MEADE Post Office to walk-in retail customers.

1. **Number of Questionnaires**

Total Questionnaires distributed	<u>71</u>
Favorable to proposal	<u>4</u>
Unfavorable to proposal	<u>9</u>
Expressing no opinion	<u>4</u>
Total questionnaires received	<u>17</u>

Postal Concerns

The following postal concerns were expressed

1. Concern (No Opinion):
No Concern
Response:
2. Concern (Unfavorable):
Customers said they would miss the special attention and assistance provided by the personnel at the Post Office.
Response:

Courteous and helpful service will be provided by personnel at the administrative Post Office and from the carrier. Special assistance will be provided as needed.
3. Concern (Unfavorable):
Customers were concerned about mail security.
Response:

Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose.
4. Concern (Unfavorable):
Customers were concerned about vandalism of their mail box.
Response:
5. Concern (Unfavorable):
No Concern
Response:

Nonpostal Concerns

The following nonpostal concerns were expressed

1. Concern (Favorable):
Customer expressed a concern about nonpostal services.
Response:
Nonpostal services provided at the Post Office will be available at the administrative Post Office. Government forms normally provided by the Post Office will also be available at the administrative Post Office or by contacting your local government agency.
2. Concern (Favorable):
No Concern
Response:
3. Concern (No Opinion):
Customer expressed a concern about nonpostal services.
Response:
Nonpostal services provided at the Post Office will be available at the administrative Post Office. Government forms normally provided by the Post Office will also be available at the administrative Post Office or by contacting your local government agency.
4. Concern (No Opinion):
Customers felt the loss of a Post Office would have a detrimental effect on the business community.
Response:
Businesses generally require regular and effective postal services, and these will always be provided to the community. Since the suspension of service, there has been no indication that the business community has been adversely affected. Questionnaire responses revealed that customers will continue to use local businesses if the Post Office is discontinued.
5. Concern (No Opinion):
No Concern
Response:

6. Concern (UnFavorable):
Customer expressed a concern about nonpostal services.
Response:
Nonpostal services provided at the Post Office will be available at the administrative Post Office. Government forms normally provided by the Post Office will also be available at the administrative Post Office or by contacting your local government agency.
7. Concern (UnFavorable):
No Concern
Response:

[illegible]

Postal Service Customer Community Meeting Analysis

(categorize customer concerns as postal or nonpostal and provide the Postal Service response for each.)

Postal Concerns

1. Concern (No Opinion):
All VA mail comes here, is it sorted in Sturgis?
Response:
The flats are sorted in Sioux Falls, everything else in Rapid City
2. Concern (No Opinion):
Doesn't it cost the USPS more money to consolidate sorting centers?
Response:
No because the equipment and personnel are already in place.
3. Concern (No Opinion):
We have a community here, convenient walking to the post office, wonderful service. Vets that live on campus need all the services we can offer them.
Response:
We will still give you delivery service, you would just be without the retail outlet if the office closes.
4. Concern (No Opinion):
This campus is very neat and clean. Cluster boxes would ruin the look
Response:
You can build an enclosure around it to match the area and it would also keep it out of the wind
5. Concern (No Opinion):
Why don't people that live on campus have to pay for box rent?
Response:
If they are not eligible for free rural delivery and live within 1/4 mile of the post office, which everyone on campus does, they are entitled to free box rental
6. Concern (No Opinion):
What is the timeline?
Response:
120-180 days, depending if there is an appeal or not. Nothing should be decided for at least 6 months
7. Concern (No Opinion):
Our pharmacy staff has to check receipts when mailing meds. The staff will have to drive to Sturgis at the end of their tour, when mailing is heavy in Sturgis. We also have delivery confirmation labels that need to be scanned.
Response:
Sturgis PM: We will have staff available for dispatch dropoff. The carrier from Newell picks up your dispatch mail from here daily, he could easily pick up your meds dispatch also. He can scan them as enroute, the same as the post office would. Then you could save a trip to town.
8. Concern (No Opinion):
Where would the cluster box be located? There are no pulloffs for cars, they will be stopping on the road and causing traffic problems.
Response:
There is a concrete pad already available behind the post office. Instead of coming into the office, you would just pull into the driveway to the cluster box.
9. Concern (No Opinion):
I work here but live on a route. I rent a box here because I don't want to have a roadside mailbox. Will I be able to rent a box in the cluster box?
Response:
I am not sure about that, I will check on it and get back to your Postmaster.
10. Concern (No Opinion):
Can we keep the same box number?
Response:
I don't see why not.
11. Concern (No Opinion):
How much is our revenue loss?
Response:
We cannot give out that information. The postal service is down 20% because of customers using more internet

services.

12. Concern (No Opinion):
During the rally, it takes 2 hours to drive to town through all the traffic to drop off mail.
Response:
If the Newell carrier stops here to pick up your dispatch mail, you won't have to drive to town.
13. Concern (No Opinion):
Do we have any other options for mailing services? The canteen here already sells stamps
Response:
There is an option called the village post office, which is what the canteen is already. You could set up a box by the canteen for a mail drop. It would be closer and easier for the vets' dispatched mail.
14. Concern (No Opinion):
At the downtown Sturgis post office, some clerks there are not very friendly, they walk away when they see you coming and don't smile, greet you, or anything. There is no customer service.
Response:
Sturgis PM: We will discuss this, if you know the person, I will talk with them. Please come to me with any complaints you have.
15. Concern (No Opinion):
It sounds like you're making plans for closing, not to keep it open.
Response:
We will take any comments and suggestions to avoid closing but you need to prepare for the alternative in case the office closes.
16. Concern (No Opinion):
Is this the only opportunity for customers to give their input? A lot of them couldn't attend the meeting.
Response:
Everyone received a survey, which they can mail back to get their comments/concerns into the program.
17. Concern (No Opinion):
What about eliminating Saturday delivery to save money?
Response:
We are working on that. The Postal Regulatory Commission has to approve it. We could save 3.1 billion dollars if we did without Saturday delivery. We have a huge fleet of vehicles on the road now. We are also trying to have Congress repeal the mandatory prefunding of our employee's health insurance.
18. Concern (No Opinion):
Could we leave the post office boxes in the post office and just have the carrier deliver mail to the boxes?
Response:
The carrier would need 24/7 access to the building, which could be a problem. Ft Meade engineer adds: That would mean we would still have to pay to heat the building, upkeep, etc. which we cannot afford to do. We also need to save money so getting out of the post office building would help our bottom line.
19. Concern (No Opinion):
My wife and I both work on campus and have separate post office boxes. One has to pay box rent and the other one doesn't, why?
Response:
Because each address, not person, is entitled to a free box so if you live at the same address, only one box rental is free.

Nonpostal Concerns



05/18/2011

As the Postal Service manager responsible for all Post Offices in your area, I would like your opinion concerning a possible change in the way postal services are provided. Our tentative plans will only lead to a formal proposal if we are satisfied that a maximum degree of regular and effective service can be provided.

The Postmaster at the Fort Meade Post Office retired on 01/02/2009. A review of the business activities of the Post Office revealed that the office workload had declined. This reduced workload suggests that the maintenance of an independent office at Fort Meade, may not be warranted. Briefly, we would like to provide pickup and delivery of your mail, as well as the sale of stamps and all other customary postal services to a cluster box unit or roadside mailbox and would involve closing our operation at the Fort Meade Post Office. We estimate that the highway contract route carrier service would cost the Postal Service substantially less than maintaining the Post Office in your community and still provide regular and effective service. If a change to carrier service is implemented, customers will continue to use the name Fort Meade and ZIP Code in their mailing address, and it will continue to be listed in the National Five-Digit ZIP Code and Post Office Directory. I invite you to think about a possible change to highway contract route service. Please return the enclosed questionnaire by June 3, 2011, using the preaddressed envelope provided. Please be aware that, if we formalize a proposal, your questionnaire will become part of an official record and will be available for public viewing.

If you would like an opportunity to discuss alternatives with us, a postal representative will be at the Ft Meade VA Hospital Bldg 145 in Education Room 108 on 06/02/2011 from 10:30 a.m. to 1130 a.m. to answer questions and provide information about our service.

If you have any questions, you may contact Mary Anderson at (605) 333-2663.

Thank you for your assistance.

Sincerely,

A handwritten signature in black ink, appearing to read "Debora Brost".

DEBRA BROST
Manager, Post Office Operations



A. Office

Name: FORT MEADE State: SD Zip Code: 57741
Area: WESTERN District: DAKOTAS PFC
Congressional District: AL County: MEADE
EAS Grade: 11 Finance Number: 463042
Post Office: ☒ Classified Station ☐ Classified Branch ☐ CPO ☐

This form is a place holder for number 27. There was not a petition recieved.

Prepared by: Mary Anderson
Title: DAKOTAS PFC Post Office Review Coordinator
Tele No: (605) 333-2663

Date: 06/16/2011
Fax No: (605) 333-2777



A. Office

Name: FORT MEADE State: SD Zip Code: 57741
Area: WESTERN District: DAKOTAS PFC
Congressional District: AL County: MEADE
EAS Grade: 11 Finance Number: 463042
Post Office: ☒ Classified Station ☐ Classified Branch ☐ CPO ☐

This form is a place holder for number 28. There was no Congressional inquiry.

Prepared by: Mary Anderson
Title: DAKOTAS PFC Post Office Review Coordinator
Tele No: (605) 333-2663

Date: 06/16/2011
Fax No: (605) 333-2777

Proposal Checklist

Section I

Responsiveness to Community Postal Needs

Tell what we are doing and why.

Is reason for discontinuance justified and documented in the record?

If suspended, what type of alternate service customers are now receiving?

Reason for vacancy and information on postmaster/OIC

Number of customers and type of service they received and will receive.

Hours of service, daily window transaction average, number of permit mailers, and postage meter users.

Last three fiscal years of revenue and revenue units.

Decline in service workload/reduction in EAS level, if appropriate.

Nearest Post Office, office level, miles away, hours of service, number of Post Office boxes available.

Administrative/emanating office — office level, miles away, hours of service, number of Post Office boxes available.

If the nearby/administrative Post Office has a different Post Office box fee schedule, this is stated in the proposal.

Preproposal activities — questionnaires: number of favorable, unfavorable and no opinion responses must equal the total number of questionnaires returned. List customer concerns and Postal Service responses.

Community meeting. Number of customers who attended, customer concerns, and Postal Service responses.

Information on petitions and congressional inquiries included with Postal Service responses.

Revised proposal states dates and locations the proposal was posted for 60 days. Number of comments received, customer concerns and Postal Service responses.

Advantages and disadvantages of proposed alternate service.

Any other pertinent information concerning Postal Service needs.

Section II

Effect on the Community

Brief background of area, community government, population, etc.

Number of businesses, religious institutions, schools, local government offices, social organizations, etc.

Was Post Office used as meeting place?

Was Post Office a shelter for a bus stop?

Did the Post Office have a public bulletin board?

Were government forms available at the Post Office?

Did the Post Office provide assistance to senior citizens, persons with disabilities, etc.?

What is the historical value of the office?

Is an address change necessary?

Will the community identity be preserved?

What are the growth trends (flat, up, down)?

Were any other nonpostal items identified?

Section III

Effect on Employees

Paragraph explaining about postmaster vacancy/OIC/other career and noncareer employees of the office. If a postmaster or other employees are reassigned this must be explained and tell whether the reassignments are voluntary.

Section IV

X

Economic Savings

A statement of annual savings includes a breakdown as follows:

Postmaster salary (EAS- 11, Minimum, no COLA)

\$ 33168

Fringe benefits 33.5%

\$ 11111

Rental costs, excluding utilities

\$ 0.

Total annual costs

\$ 44279

Less estimated cost of replacement service

- 5416

Total annual savings

\$ 38863

A one-time expense of \$ _____ will be/was incurred for installation of CBUs and parcel lockers.

X
X

Is postmaster salary based on the minimum salary without COLA?

Does postmaster salary reflect the current office evaluation?

Section V

X

Other Factors

The Postal Service has identified no other factors for consideration (if appropriate).

List other factors as appropriate.

Other factors when replacement service is a CPO.

Section VI

X

Summary

The proposal must include a brief summary that explains why the closing or consolidation is necessary and an assessment of how those factors supporting the need for change outweigh any negative factors. In taking competing considerations into account, the need to provide a maximum degree of effective and regular service must be paramount.

Section VII

X

Notices

Appropriate notice is made that this is a proposal and not a final determination. If a final determination is made to discontinue the office, information on the appeal process will be provided at that time.

Checklist Completed By:

Jody Nystrom

Investigative Coordinator

6/20/11

Date

Reviewed and Certified By:

Mary Ander

District PO Review Coordinator

9/16/11

Date



06/22/2011

SENIOR VICE PRESIDENT
GOVERNMENT RELATIONS AND PUBLIC POLICY
475 L'ENFANT PLAZA SW RM 10804
WASHINGTON DC 20260-3500

SUBJECT: Posting of the Proposal to Close
the FORT MEADE Post Office
Docket No. 1363813

This is to advise you that on 06/29/2011, I will post for public comment a proposal to close the FORT MEADE Post Office in MEADE, Congressional District No. AL.

If you have any questions, please call MARY ANDERSON District Review Coordinator at (605) 333-2738.

JOHN DIPERI
District Manager
DAKOTAS PFC District

cc: Manager, Customer Service Operations
Area Manager, Public Affairs and Communications

Enclosures: PS Form 4920
Proposal



06/20/2011

OFFICER-IN-CHARGE/POSTMASTER

SUBJECT: Letter of Instructions Regarding Posting of
FORT MEADE Proposal
Docket No. 1363813 - 57741

Please post the enclosed proposal to close the FORT MEADE Post Office in the lobby. The proposal must be posted in a prominent place from 06/29/2011 through close of business on 08/30/2011. The posting must last at least 60 days and the first day does not count.

Round-date stamp the cover of the proposal on the date of posting and on the date of removal. Also, post the "Invitation for Comments" next to the proposal and round-date stamp it in the same manner.

Additional copies of the proposal and comment forms are enclosed. Provide them to customers upon request.

Also enclosed is the official record on which this proposal is based. Customers may read it; however, they may not remove it from your office. When a customer requests a copy of the record, provide it upon payment of any fees prescribed in AS-353 Guide to Privacy and the Freedom of Information Act. If you do not have photocopy equipment, take the customer's name, address, and telephone number and contact the district for a copy of the record.

At the expiration of the posting period, further instructions will be provided. If there are any questions, please contact me at (605) 333-2738.

A handwritten signature in cursive script that reads "Mary Anderson".

MARY ANDERSON
Post Office Review Coordinator
DAKOTAS PFC District

Enclosures: PS Form 4920
Proposal
Invitation for Comments
Comment Forms
Official Record

Date of Posting: 06/29/2011

Date of Removal: 08/30/2011

UNITED STATES POSTAL SERVICE

INVITATION FOR COMMENTS ON THE PROPOSAL TO CLOSE THE FORT MEADE, SD POST OFFICE AND ESTABLISH SERVICE BY HIGHWAY CONTRACT ROUTE SERVICE

To the customers of the Fort Meade Post Office:

The Postal Service is considering the close of the Fort Meade Post Office for reasons stated in the accompanying proposal.

During the 60-day posting period from 06/29/2011 through 08/30/2011 you are invited to provide written comments. Comments will be most helpful if they offer specific opinions and information favorable or unfavorable regarding the potential effect of the proposed change on postal services and on the community. Your comments will be carefully considered and will be incorporated into the official record, which will be made public if the proposal is finalized.

Copies of the proposal and optional comment forms are available upon request at the Fort Meade Post Office and Sturgis Post Office. If you choose to use the optional comment form and need additional space, please attach additional sheets of paper.

Please return the comment form to:

MARY ANDERSON
PO BOX 7500
SIOUX FALLS, SD 57117-7500

For more information, you may call MARY ANDERSON at (605) 333-2738 or write to the above address.

Thank you for your assistance.



STEVEN CARTER
PO BOX 7500
SIOUX FALLS, SD 57117-7500

Date of Posting: 06/29/2011

Posting Round Date:

Date of Removal: 08/30/2011

Removal Round Date:

PROPOSAL TO CLOSE
THE FORT MEADE, SD POST OFFICE
AND ESTABLISH
SERVICE BY HIGHWAY CONTRACT ROUTE SERVICE

DOCKET NUMBER 1363813 - 57741

I. RESPONSIVENESS TO COMMUNITY POSTAL NEEDS

The Postal Service is proposing to close the Fort Meade, SD Post Office and provide delivery and retail services by highway contract route service under the administrative responsibility of the Sturgis Post Office, located one miles away.

The postmaster position became vacant when the postmaster retired on January 02, 2009. Since the postmaster vacancy an OIC has been installed to operate the office. Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue.

The office is being studied for possible closing or consolidation due to the following reasons: Vacant office, declining workload.

The Fort Meade Post Office, an EAS-11 level, provides service from 08:00 to 11:45 and 12:30 to 16:15 Monday - Friday, 08:00 to 09:45 Saturday and lobby hours of 24 hrs on Monday - Friday and 24 hrs on Saturday to 71 post office box or general delivery customers and no delivery customers. Retail services included the sale of stamps, stamped paper, and money orders; special services such as Registered Mail, Certified Mail, Insured Mail, COD Mail, and Express Mail services; and the acceptance and dispatch of all classes of mail.

The retail window averaged 22 transaction(s) accounting for 25 minute(s) of retail workload daily. With minimal workload, the Postal Service feels that effective and regular service will be provided by highway contract route service. Office receipts for the last 3 years were: \$28,037 (73 revenue units) in FY 2008; \$25,809 (67 revenue units) in FY 2009; and \$23,191 (60 revenue units) in FY 2010. There were two permit mailer(s) or postage meter customer(s).

On June 02, 2011, representatives from the Postal Service were available at the Ft Meade VA Hospital Bldg 145 in Education Room 108 to answer questions and provide information to customers. 11 customer(s) attended the meeting.

On May 18, 2011, 71 questionnaires were distributed to delivery customers of the Fort Meade Post Office. Questionnaires were also available over the counter for retail customers at the Fort Meade Post Office. 17 questionnaires were returned. Responses regarding the proposed alternate service were as follows: 4 favorable, 9 unfavorable, and 4 expressed no opinion.

If this proposal is implemented, delivery and retail services will be provided by the Sturgis Post Office, an EAS-20 level office. Window service hours at the Sturgis Post Office are from 9:00 to 16:30, Monday through Friday, and 9:00 to 11:00 on Saturday. There are 425 post office boxes available.

The following concerns were expressed from questionnaires, the community meeting, from customer letters, on the petition, and from the congressional inquiry:

- | | |
|--------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. Concern: | Customers said they would miss the special attention and assistance provided by the personnel at the Post Office. |
| Response: | Courteous and helpful service will be provided by personnel at the administrative Post Office and from the carrier. Special assistance will be provided as needed. |
| 2. Concern: | Customers were concerned about mail security. |
| Response: | Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose. |
| 3. Concern: | Customers were concerned about vandalism of their mail box. |
| Response: | |
| 4. Concern: | All VA mail comes here, is it sorted in Sturgis? |
| Response: | The flats are sorted in Sioux Falls, everything else in Rapid City |
| 5. Concern: | At the downtown Sturgis post office, some clerks there are not very friendly, they walk away when they see you coming and don't smile, greet you, or anything. There is no customer service. |
| Response: | Sturgis PM: We will discuss this, if you know the person, I will talk with them. Please come to me with any complaints you have. |
| 6. Concern: | Can we keep the same box number? |
| Response: | I don't see why not. |
| 7. Concern: | Could we leave the post office boxes in the post office and just have the carrier deliver mail to the boxes? |

Response:

The carrier would need 24/7 access to the building, which could be a problem. Ft Meade engineer adds: That would mean we would still have to pay to heat the building, upkeep, etc. which we cannot afford to do. We also need to save money so getting out of the post office building would help our bottom line.

8. **Concern:**

Do we have any other options for mailing services? The canteen here already sells stamps

Response:

There is an option called the village post office, which is what the canteen is already. You could set up a box by the canteen for a mail drop. It would be closer and easier for the vets' dispatched mail.

9. **Concern:**

Doesn't it cost the USPS more money to consolidate sorting centers?

Response:

No because the equipment and personnel are already in place.

10. **Concern:**

During the rally, it takes 2 hours to drive to town through all the traffic to drop off mail.

Response:

If the Newell carrier stops here to pick up your dispatch mail, you won't have to drive to town.

11. **Concern:**

How much is our revenue loss?

Response:

We cannot give out that information. The postal service is down 20% because of customers using more internet services.

12. **Concern:**

I work here but live on a route. I rent a box here because I don't want to have a roadside mailbox. Will I be able to rent a box in the cluster box?

Response:

I am not sure about that, I will check on it and get back to your Postmaster.

13. **Concern:**

Is this the only opportunity for customers to give their input? A lot of them couldn't attend the meeting.

Response:

Everyone received a survey, which they can mail back to get their comments/concerns into the program.

14. **Concern:**

It sounds like you're making plans for closing, not to keep it open.

Response:

We will take any comments and suggestions to avoid closing but you need to prepare for the alternative in case the office closes.

15. **Concern:**

My wife and I both work on campus and have separate post office boxes. One has to pay box rent and the other one doesn't, why?

Response:

Because each address, not person, is entitled to a free box so if you live at the same address, only one box rental is free.

16. **Concern:**

Our pharmacy staff has to check receipts when mailing meds. The staff will have to drive to Sturgis at the end of their tour, when mailing is heavy in Sturgis. We also have delivery confirmation labels that need to be scanned.

Response:

Sturgis PM: We will have staff available for dispatch dropoff. The carrier from Newell picks up your dispatch mail from here daily, he could easily pick up your meds dispatch also. He can scan them as enroute, the same as the post office would. Then you could save a trip to town.

17. **Concern:**

This campus is very neat and clean. Cluster boxes would ruin the look

Response:

The customer can build an enclosure around it to match the area and it would also keep it out of the wind

18. **Concern:**

We have a community here, convenient walking to the post office, wonderful service. Vets that live on campus need all the services we can offer them.

Response:

We will still give you delivery service, you would just be without the retail outlet if the office closes.

19. **Concern:**

What about eliminating Saturday delivery to save money?

Response:

We are working on that. The Postal Regulatory Commission has to approve it. We could save 3.1 billion dollars if we did without Saturday delivery. We have a huge fleet of vehicles on the road now. We are also trying to have Congress repeal the mandatory prefunding of our employee's health insurance.

20. **Concern:**

What is the timeline?

Response:

120-180 days, depending if there is an appeal or not. Nothing should be decided for at least 6 months

21. **Concern:**

Where would the cluster box be located? There are no pulloffs for cars, they will be stopping on the road and causing traffic problems.

Response:

There is a concrete pad already available behind the post office. Instead of coming into the office, you would just pull into the driveway to the cluster box.

22. **Concern:**

Why don't people that live on campus have to pay for box rent?

Response:

If they are not eligible for free rural delivery and live within 1/4 mile of the post office, which everyone on campus does, they are entitled to free box rental

Some advantages of the proposal are:

1. The rural or contract delivery carrier may provide retail services, alleviating the need to go to the post office. Stamps by Mail order forms are provided for customer convenience.
2. Customers opting for carrier service will have 24-hour access to their mail.
3. Savings for the Postal Service contribute in the long run to stable postage rates and savings for customers.
4. CBUs can offer the security of individually locked mail compartments. Parcel lockers provide convenient parcel delivery for customers.
5. Customers opting for carrier service will not have to pay post office box fees.
6. Saves time and energy for customers who drive to the post office to pick up mail.

Some disadvantages of the proposal are:

1. The loss of a retail outlet and a postmaster position in the community. Retail services may be provided by the rural or contract delivery carrier.
2. Meeting the rural or contract delivery carrier at the box to transact business. However, it is not necessary to be present to conduct most Postal Service transactions.
3. A change in the mailing address. The community name will continue to be used in the new address. A carrier route address will be assigned.

Taking all available information into consideration, the Postal Service concludes this proposal will provide a maximum degree of effective and regular postal services to the community.

II. EFFECT ON COMMUNITY

Fort Meade is an unincorporated community located in MEADE County. The community is administered politically by Sturgis & Meade County. Police protection is provided by the Ft Meade Police. Fire protection is provided by the Ft Meade Fire Department. The community is comprised of Retired Veterans at Ft Meade nursing home and current employees of the Ft Meade VA Hospital living in housing units, and those who commute to work at nearby communities and work in local businesses.

Businesses and organizations include: Ft Meade VA Hospital, Stepping Stones Daycare and Preschool, Ft. Meade Cavalry Museum. Residents may travel to nearby communities for other supplies and services.

Nonpostal services provided at the Fort Meade Post Office will be available at the Sturgis Post Office. Government forms normally provided by the Post Office will also be available at the Sturgis Post Office or by contacting your local government agency.

The following nonpostal concerns were expressed from questionnaires, the community meeting, on the petition, and on the congressional inquiry:

1. **Concern:** Customer expressed a concern about nonpostal services.
Response: Nonpostal services provided at the Post Office will be available at the administrative Post Office. Government forms normally provided by the Post Office will also be available at the administrative Post Office or by contacting your local government agency.
2. **Concern:** Customers felt the loss of a Post Office would have a detrimental effect on the business community.
Response: Businesses generally require regular and effective postal services, and these will always be provided to the community. Since the suspension of service, there has been no indication that the business community has been adversely affected. Questionnaire responses revealed that customers will continue to use local businesses if the Post Office is discontinued.

Based on the information obtained in the course of this discontinuance study, the Postal Service concludes this proposal will not adversely affect the community.

III. EFFECT ON EMPLOYEES

The postmaster position became vacant when the postmaster retired on January 02, 2009. The noncareer postmaster relief (PMR) may be separated from the Postal Service. No other Postal Service employee will be adversely affected. Since the postmaster vacancy an OIC has been installed to operate the office.

IV. ECONOMIC SAVINGS

The Postal Service estimates an annual savings of \$ 38,863 with a breakdown as follows:

Postmaster Salary (EAS-11, No COLA)	\$ 33,168
Fringe Benefits @ 33.5%	\$ 11,111
Annual Lease Costs	<u>+ \$ 0</u>
Total Annual Costs	\$ 44,279
Less Annual Cost of Replacement Service	<u>- \$ 5,416</u>
Total Annual Savings	<u>\$ 38,863</u>

V. OTHER FACTORS

The Postal Service has identified no other factors for consideration.

VI. SUMMARY

The Postal Service is proposing to close the Fort Meade, SD Post Office and provide delivery and retail services by highway contract route service under the administrative responsibility of the Sturgis Post Office, located one miles away.

The postmaster retired on January 02, 2009. If the office has a noncareer PMR(s), they may be separated from the Postal Service; however, attempts will be made to reassign the employee(s) to a nearby facility. No other employee(s) will be adversely affected. Post office workload has declined. Effective and regular service will continue to be provided by highway contract route service.

The Fort Meade Post Office provided delivery and retail service to 71 PO Box or general delivery customers and no delivery route customers. The daily retail window transactions averaged 22. There are two permit mailers or postage meter customers.

There will no longer be a retail outlet in the community. However, delivery and retail services may be available from a rural or contract delivery carrier, which could alleviate the need to travel to a post office for service. The Postal Service will save an estimated \$38,863 annually. A disadvantage to some may be in meeting the rural or contract delivery carrier to transact business. However, it is not necessary to be present to conduct most Postal Service transactions with a rural or contract delivery carrier.

Taking all available information into consideration, the Postal Service has determined that the advantages outweigh the disadvantages and this proposal is warranted.

VII. NOTICES

- A. Support Materials. Copies of all materials upon which this proposal is based are available for public inspection at the Sturgis Post Office during normal office hours.
- B. This is a proposal. It is not a final determination to close this post office. If a final determination is made to close this post office, after public comments on this proposal are received and taken into account, a notice of that final determination will be posted in this office.

The final determination will contain instructions on how affected customers may appeal that decision to the Postal Regulatory Commission. Any such appeal must be received by the commission within 30 days of the posting of the final determination.


STEVEN CARTER
Manager, Post Office Operations

06/29/2011
Date

Optional Comment Form

Following are comments I wish to make concerning the proposed discontinuance of the FORT MEADE Post Office.

1. **Effect on Your Postal Services.** Describe any favorable or unfavorable effects you believe the proposal would have on the regularity or effectiveness of your postal services.

2. **Effect on Your Community.** Please describe any favorable or unfavorable effects that you believe the proposal would have on your community.

3. **Other Comments.** Please provide any other views or information that you believe the Postal Service should consider in deciding whether to adopt the proposal.

Name of Postal Customer

Signature of Postal Customer

Mailing Address

City, State, and ZIP Code

Date



08/25/2011

OFFICER-IN-CHARGE/POSTMASTER

SUBJECT: Instructions for Posting the "Notice of Taking Proposal and Comments Under Internal Consideration"

At the close of business on 08/30/2011 take down the "Proposal" and the "Invitation for Comments" from the lobby. Round-date stamp them upon removal and verify that the mandatory 60-day posting period was observed. The proposal and invitation for comments must be posted for at least 60 days, and the first day does not count.

On the same day, prominently post in the lobby the enclosed "Notice of Taking Proposal and Comments Under Internal Consideration." The notice should remain posted until you receive further notice from this office.

Please return the posted "Proposal," "Invitation for Comments," the official record, and any related discontinuance materials to this office.

Thank you for your assistance.

Sincerely,

A handwritten signature in cursive script that reads "Mary Anderson".

MARY ANDERSON
Post Office Review Coordinator
PO BOX 7500
SIOUX FALLS, SD 57117-7500

DOCKET: 1363813-57741
Item Nbr: 32
Page Nbr: 1

DOCKET NO.
ITEM NO.
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Date of Posting: 06/29/2011

Date of Removal: 08/30/2011

UNITED STATES POSTAL SERVICE
INVITATION FOR COMMENTS ON THE PROPOSAL TO CLOSE
THE STUDIED FORT MEADE, SD POST OFFICE
AND EXTEND
SERVICE BY HIGHWAY CONTRACT ROUTE SERVICE

To the customers of the Fort Meade Post Office:

The Postal Service is considering the close of the Fort Meade Post Office for reasons stated in the accompanying proposal.

During the 60-day posting period from 06/29/2011 through 08/30/2011 you are invited to provide written comments. Comments will be most helpful if they offer specific opinions and information favorable or unfavorable regarding the potential effect of the proposed change on postal services and on the community. Your comments will be carefully considered and will be incorporated into the official record, which will be made public if the proposal is finalized.

Copies of the proposal and optional comment forms are available upon request at the Fort Meade and Sturgis Post Offices. If you choose to use the optional comment form and need additional space, please attach additional sheets of paper.

Please return the comment form to:

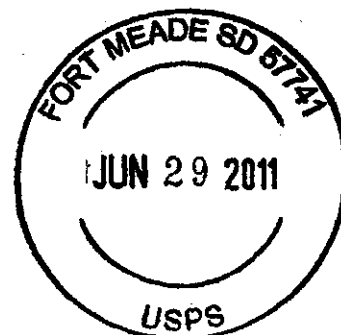
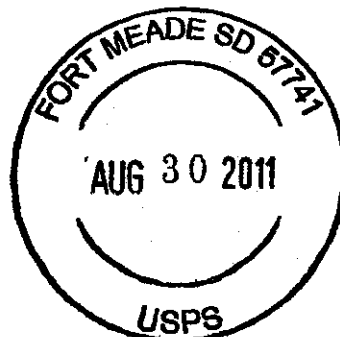
JODY NYSTROM
PO REVIEW COORDINATOR
206 ASH ST
AGAR SD 57520-9998

For more information, you may call Jody Nystrom at (605) 258-2891 or write to the above address.

Thank you for your assistance.



DEBRA BROST
PO BOX 7550
SIOUX FALLS, SD 57117-7550

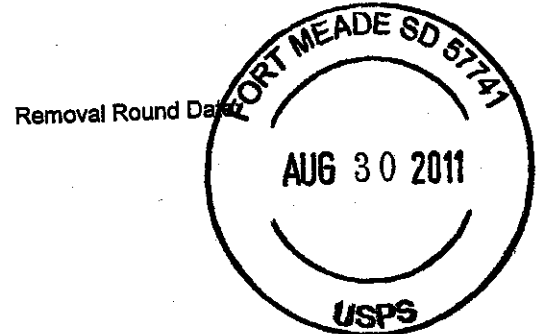


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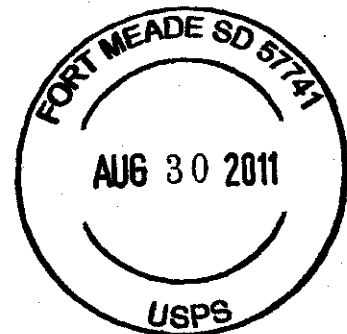


Posting Round Date:



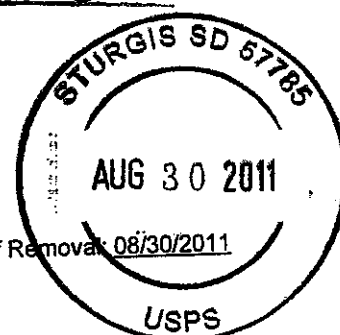
PROPOSAL TO CLOSE
THE FORT MEADE, SD POST OFFICE
AND ESTABLISH
SERVICE BY HIGHWAY CONTRACT ROUTE SERVICE

DOCKET NUMBER 1363813 - 57741



DOCKET: 1363813-57741
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Page Nbr: 1

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ITEM NO. 36
PAGE 3



Date of Posting: 06/29/2011

Date of Removal: 08/30/2011

UNITED STATES POSTAL SERVICE
INVITATION FOR COMMENTS ON THE PROPOSAL TO CLOSE
THE STUDIED FORT MEADE, SD POST OFFICE
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JODY NYSTROM
PO REVIEW COORDINATOR
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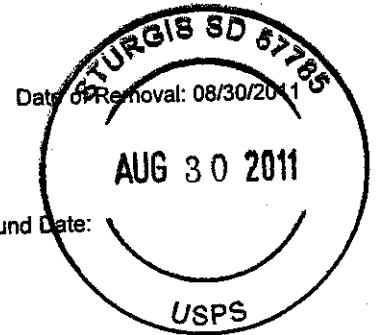
36

4

Date of Posting: 06/29/2011



Posting Round Date:



Removal Round Date:

PROPOSAL TO CLOSE
THE FORT MEADE, SD POST OFFICE
AND ESTABLISH
SERVICE BY HIGHWAY CONTRACT ROUTE SERVICE

DOCKET NUMBER 1363813 - 57741

**NOTICE OF TAKING PROPOSAL AND COMMENTS
UNDER INTERNAL CONSIDERATION**

Date 08/25/2011

Postal Customers of the Fort meade Post Office: The Postal Service appreciates receiving the views of those of you who submitted comments on the proposal to close the Fort meade Post Office, which was posted 06/29/2011 through 08/30/2011. These comments will be considered carefully as the matter is reviewed further in my office and at higher levels within the Postal Service.

When a final decision is made by the Postal Service, that decision will be posted in place of this notice. If the decision is to approve the proposal, any customer of the Fort meade Post Office who disagrees will have the right to appeal that decision to the Postal Regulatory Commission in Washington, DC.

Sincerely,

A handwritten signature in black ink, appearing to be 'SC' or similar initials, written in a cursive style.

STEVEN CARTER
PO BOX 7500
SIOUX FALLS, SD 57117-7500

☒

11/22/2011

MEMO TO THE RECORD

SUBJECT: FORT MEADE
Docket Number 1363813 - 57741

The proposal to consolidate the FORT MEADE was posted with an "Invitation for Comments," at the FORT MEADE from 06/29/2011 through 08/30/2011 . No comments were received. There is no change to the original proposal. Accordingly, there is no need to modify the proposal to address comments.

MARY ANDERSON
Post Office Review Coordinator
DAKOTAS PFC District



A. Office

Name: FORT MEADE State: SD Zip Code: 57741
Area: WESTERN District: DAKOTAS PFC
Congressional District: AL County: MEADE
EAS Grade: 11 Finance Number: 463042
Post Office: ☒ Classified Station ☐ Classified Branch ☐ CPO ☐

This form is a place holder for number 39. There was not a premature appeal received.

Prepared by: Mary Anderson
Title: DAKOTAS PFC Post Office Review Coordinator
Tele No: (605) 333-2738

Date: 09/13/2011
Fax No: (605) 333-2777



09/16/2011

MEMO TO THE RECORD

SUBJECT: FORT MEADE
Docket Number 1363813 - 57741

The proposal to consolidate the FORT MEADE was posted with an "Invitation for Comments," at the FORT MEADE from 06/29/2011 through 08/30/2011 . No comments were received. There is no change to the original proposal. Accordingly, there is no need to modify the proposal to address comments.

MARY ANDERSON
Post Office Review Coordinator
DAKOTAS PFC District

Date of Posting: 06/29/2011

Posting Round Date:

Date of Removal: 08/30/2011

Removal Round Date:

PROPOSAL TO CLOSE
THE FORT MEADE, SD POST OFFICE
AND ESTABLISH
SERVICE BY HIGHWAY CONTRACT ROUTE SERVICE
(REVISED)

DOCKET NUMBER 1363813 - 57741

I. RESPONSIVENESS TO COMMUNITY POSTAL NEEDS

The Postal Service is proposing to close the Fort Meade, SD Post Office and provide delivery and retail services by highway contract route service under the administrative responsibility of the Sturgis Post Office, located one miles away.

The postmaster position became vacant when the postmaster retired on January 02, 2009. Since the postmaster vacancy an OIC has been installed to operate the office. Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue.

The office is being studied for possible closing or consolidation due to the following reasons: Vacant office, declining workload.

The Fort Meade Post Office, an EAS-11 level, provides service from 08:00 to 11:45 and 12:30 to 16:15 Monday - Friday, 08:00 to 09:45 Saturday and lobby hours of 24 hrs on Monday - Friday and 24 hrs on Saturday to 71 post office box or general delivery customers and no delivery customers. Retail services included the sale of stamps, stamped paper, and money orders; special services such as Registered Mail, Certified Mail, Insured Mail, COD Mail, and Express Mail services; and the acceptance and dispatch of all classes of mail.

The retail window averaged 22 transaction(s) accounting for 25 minute(s) of retail workload daily. With minimal workload, the Postal Service feels that effective and regular service will be provided by highway contract route service. Office receipts for the last 3 years were: \$28,037 (73 revenue units) in FY 2008; \$25,809 (67 revenue units) in FY 2009; and \$23,191 (60 revenue units) in FY 2010. There were two permit mailer(s) or postage meter customer(s).

On June 02, 2011, representatives from the Postal Service were available at the Ft Meade VA Hospital Bldg 145 in Education Room 108 to answer questions and provide information to customers. 11 customer(s) attended the meeting.

On May 18, 2011, 71 questionnaires were distributed to delivery customers of the Fort Meade Post Office. Questionnaires were also available over the counter for retail customers at the Fort Meade Post Office. 17 questionnaires were returned. Responses regarding the proposed alternate service were as follows: 4 favorable, 9 unfavorable, and 4 expressed no opinion.

If this proposal is implemented, delivery and retail services will be provided by the Sturgis Post Office, an EAS-20 level office. Window service hours at the Sturgis Post Office are from 9:00 to 16:30, Monday through Friday, and 9:00 to 11:00 on Saturday. There are 425 post office boxes available.

The following concerns were expressed from questionnaires, the community meeting, from customer letters, on the petition, and from the congressional inquiry:

- | | |
|--------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. Concern: | Customers said they would miss the special attention and assistance provided by the personnel at the Post Office. |
| Response: | Courteous and helpful service will be provided by personnel at the administrative Post Office and from the carrier. Special assistance will be provided as needed. |
| 2. Concern: | Customers were concerned about mail security. |
| Response: | Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose. |
| 3. Concern: | Customers were concerned about vandalism of their mail box. |
| Response: | |
| 4. Concern: | All VA mail comes here, is it sorted in Sturgis? |
| Response: | The flats are sorted in Sioux Falls, everything else in Rapid City |
| 5. Concern: | At the downtown Sturgis post office, some clerks there are not very friendly, they walk away when they see you coming and don't smile, greet you, or anything. There is no customer service. |
| Response: | Sturgis PM: We will discuss this, if you know the person, I will talk with them. Please come to me with any complaints you have. |
| 6. Concern: | Can we keep the same box number? |
| Response: | I don't see why not. |
| 7. Concern: | Could we leave the post office boxes in the post office and just have the carrier deliver mail to the boxes? |

Response:

The carrier would need 24/7 access to the building, which could be a problem. Ft Meade engineer adds: That would mean we would still have to pay to heat the building, upkeep, etc. which we cannot afford to do. We also need to save money so getting out of the post office building would help our bottom line.

8. **Concern:**

Do we have any other options for mailing services? The canteen here already sells stamps

Response:

There is an option called the village post office, which is what the canteen is already. You could set up a box by the canteen for a mail drop. It would be closer and easier for the vets' dispatched mail.

9. **Concern:**

Doesn't it cost the USPS more money to consolidate sorting centers?

Response:

No because the equipment and personnel are already in place.

10. **Concern:**

During the rally, it takes 2 hours to drive to town through all the traffic to drop off mail.

Response:

If the Newell carrier stops here to pick up your dispatch mail, you won't have to drive to town.

11. **Concern:**

How much is our revenue loss?

Response:

We cannot give out that information. The postal service is down 20% because of customers using more internet services.

12. **Concern:**

I work here but live on a route. I rent a box here because I don't want to have a roadside mailbox. Will I be able to rent a box in the cluster box?

Response:

I am not sure about that, I will check on it and get back to your Postmaster.

13. **Concern:**

Is this the only opportunity for customers to give their input? A lot of them couldn't attend the meeting.

Response:

Everyone received a survey, which they can mail back to get their comments/concerns into the program.

14. **Concern:**

It sounds like you're making plans for closing, not to keep it open.

Response:

We will take any comments and suggestions to avoid closing but you need to prepare for the alternative in case the office closes.

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Response:

Because each address, not person, is entitled to a free box so if you live at the same address, only one box rental is free.

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Response:

Sturgis PM: We will have staff available for dispatch dropoff. The carrier from Newell picks up your dispatch mail from here daily, he could easily pick up your meds dispatch also. He can scan them as enroute, the same as the post office would. Then you could save a trip to town.

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Response:

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Response:

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Response:

We are working on that. The Postal Regulatory Commission has to approve it. We could save 3.1 billion dollars if we did without Saturday delivery. We have a huge fleet of vehicles on the road now. We are also trying to have Congress repeal the mandatory prefunding of our employee's health insurance.

20. **Concern:**

What is the timeline?

Response:

120-180 days, depending if there is an appeal or not. Nothing should be decided for at least 6 months

21. **Concern:**

Where would the cluster box be located? There are no pulloffs for cars, they will be stopping on the road and causing traffic problems.

Response:

There is a concrete pad already available behind the post office. Instead of coming into the office, you would just pull into the driveway to the cluster box.

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Why don't people that live on campus have to pay for box rent?

Response:

If they are not eligible for free rural delivery and live within 1/4 mile of the post office, which everyone on campus does, they are entitled to free box rental

Some advantages of the proposal are:

1. The rural or contract delivery carrier may provide retail services, alleviating the need to go to the post office. Stamps by Mail order forms are provided for customer convenience.
2. Customers opting for carrier service will have 24-hour access to their mail.
3. Savings for the Postal Service contribute in the long run to stable postage rates and savings for customers.
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Some disadvantages of the proposal are:

1. The loss of a retail outlet and a postmaster position in the community. Retail services may be provided by the rural or contract delivery carrier.
2. Meeting the rural or contract delivery carrier at the box to transact business. However, it is not necessary to be present to conduct most Postal Service transactions.
3. A change in the mailing address. The community name will continue to be used in the new address. A carrier route address will be assigned.

Taking all available information into consideration, the Postal Service concludes this proposal will provide a maximum degree of effective and regular postal services to the community.

II. EFFECT ON COMMUNITY

Fort Meade is an unincorporated community located in MEADE County. The community is administered politically by Sturgis & Meade County. Police protection is provided by the Ft Meade Police. Fire protection is provided by the Ft Meade Fire Department. The community is comprised of Retired Veterans at Ft Meade nursing home and current employees of the Ft Meade VA Hospital living in housing units, and those who commute to work at nearby communities and work in local businesses.

Businesses and organizations include: Ft Meade VA Hospital, Stepping Stones Daycare and Preschool, Ft. Meade Cavalry Museum. Residents may travel to nearby communities for other supplies and services.

Nonpostal services provided at the Fort Meade Post Office will be available at the Sturgis Post Office. Government forms normally provided by the Post Office will also be available at the Sturgis Post Office or by contacting your local government agency.

The following nonpostal concerns were expressed from questionnaires, the community meeting, on the petition, and on the congressional inquiry:

- | | |
|---------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>1. Concern:</p> <p>Response:</p> | <p>Customer expressed a concern about nonpostal services.</p> <p>Nonpostal services provided at the Post Office will be available at the administrative Post Office. Government forms normally provided by the Post Office will also be available at the administrative Post Office or by contacting your local government agency.</p> |
| <p>2. Concern:</p> <p>Response:</p> | <p>Customers felt the loss of a Post Office would have a detrimental effect on the business community.</p> <p>Businesses generally require regular and effective postal services, and these will always be provided to the community. Since the suspension of service, there has been no indication that the business community has been adversely affected. Questionnaire responses revealed that customers will continue to use local businesses if the Post Office is discontinued.</p> |

Based on the information obtained in the course of this discontinuance study, the Postal Service concludes this proposal will not adversely affect the community.

III. EFFECT ON EMPLOYEES

The postmaster position became vacant when the postmaster retired on January 02, 2009. The noncareer postmaster relief (PMR) may be separated from the Postal Service. No other Postal Service employee will be adversely affected. Since the postmaster vacancy an OIC has been installed to operate the office.

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V. OTHER FACTORS

The Postal Service has identified no other factors for consideration.

VI. SUMMARY

The Postal Service is proposing to close the Fort Meade, SD Post Office and provide delivery and retail services by highway contract route service under the administrative responsibility of the Sturgis Post Office, located one miles away.

The postmaster retired on January 02, 2009. If the office has a noncareer PMR(s), they may be separated from the Postal Service; however, attempts will be made to reassign the employee(s) to a nearby facility. No other employee(s) will be adversely affected. Post office workload has declined. Effective and regular service will continue to be provided by highway contract route service.

The Fort Meade Post Office provided delivery and retail service to 71 PO Box or general delivery customers and no delivery route customers. The daily retail window transactions averaged 22. There are two permit mailers or postage meter customers.

There will no longer be a retail outlet in the community. However, delivery and retail services may be available from a rural or contract delivery carrier, which could alleviate the need to travel to a post office for service. The Postal Service will save an estimated \$38,863 annually. A disadvantage to some may be in meeting the rural or contract delivery carrier to transact business. However, it is not necessary to be present to conduct most Postal Service transactions with a rural or contract delivery carrier.

Taking all available information into consideration, the Postal Service has determined that the advantages outweigh the disadvantages and this proposal is warranted.

VII. NOTICES

- A. Support Materials. Copies of all materials upon which this proposal is based are available for public inspection at the Sturgis Post Office during normal office hours.
- B. This is a proposal. It is not a final determination to close this post office. If a final determination is made to close this post office, after public comments on this proposal are received and taken into account, a notice of that final determination will be posted in this office.

The final determination will contain instructions on how affected customers may appeal that decision to the Postal Regulatory Commission. Any such appeal must be received by the commission within 30 days of the posting of the final determination.



STEVEN CARTER
Manager, Post Office Operations

06/29/2011
Date

U.S. Postal Service POST OFFICE CLOSING OR CONSOLIDATION PROPOSAL Fact Sheet				1. Date Prepared 06/18/2011																																								
2. Post Office Name FORT MEADE		3. State and ZIP + 4 Code SD, 57741-9998																																										
4. District, Customer Service DAKOTAS PFC	5. Area, Customer Service WESTERN	6. County MEADE	7. Congressional District AL																																									
8. Reason for Proposal to Discontinue Vacant office, declining workload.		9. PO Emergency Suspend (Reason and Date) No Suspension		10. Proposed Permanent Alternate Service																																								
<div style="display: flex; justify-content: space-between;"> <div style="width: 48%;"> <p style="text-align: center;">11. Staffing</p> <p>a. <input type="checkbox"/> PM <input checked="" type="checkbox"/> PM Vacancy Reason & Date: retired Occupied 01/02/2009</p> <p>b. <input checked="" type="checkbox"/> OIC <input type="checkbox"/> Career <input type="checkbox"/> Non-Career</p> <p>c. Current PM POSITION Level (150) Downgraded from EAS-11 EAS-11</p> <p>d. No of Clerks- 0 No of Career- 0 No of Non-Career- 0</p> <p>e. No of Others- 0 No of Career- 0 No of Non-Career- 1</p> </div> <div style="width: 48%;"> <p style="text-align: center;">12. Hours of Service</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>a. Time M-F 08:00 to 11:45 and 12:30 to 16:15</td> <td>Sat 08:00 to 09:45</td> <td>Total Window Hours Per Week</td> </tr> <tr> <td>a. Lobby Time M-F 24 hrs</td> <td>Sat 24 hrs</td> <td>40.00</td> </tr> </table> </div> </div>					a. Time M-F 08:00 to 11:45 and 12:30 to 16:15	Sat 08:00 to 09:45	Total Window Hours Per Week	a. Lobby Time M-F 24 hrs	Sat 24 hrs	40.00																																		
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<div style="display: flex; justify-content: space-between;"> <div style="width: 48%;"> <p style="text-align: center;">13. Number of Customers Served</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>a. General Delivery</td><td>0</td></tr> <tr><td>b. P.O. Box</td><td>71</td></tr> <tr><td>c. City Delivery</td><td>0</td></tr> <tr><td>d. Rural Delivery</td><td>0</td></tr> <tr><td>e. Highway Contract Route Box</td><td>0</td></tr> <tr><td>f. Total</td><td>71</td></tr> <tr><td>g. No. Receiving Duplicate Service</td><td>0</td></tr> <tr><td>h. Average No. Daily Transactions</td><td>22.30</td></tr> </table> </div> <div style="width: 48%;"> <p style="text-align: center;">14. Daily Volume (Pieces)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th>Types of Mail</th> <th>Received</th> <th>Dispatched</th> </tr> <tr><td>a. First-Class</td><td>305</td><td>685</td></tr> <tr><td>b. Newspaper</td><td>154</td><td>28</td></tr> <tr><td>c. Parcel</td><td>8</td><td>7</td></tr> <tr><td>d. Other</td><td>6</td><td>98</td></tr> <tr><td>e. Total</td><td>473</td><td>818</td></tr> <tr><td>f. No. of Postage Meters</td><td></td><td>2</td></tr> <tr><td>g. No. of Permits</td><td></td><td>0</td></tr> </table> </div> </div>					a. General Delivery	0	b. P.O. Box	71	c. City Delivery	0	d. Rural Delivery	0	e. Highway Contract Route Box	0	f. Total	71	g. No. Receiving Duplicate Service	0	h. Average No. Daily Transactions	22.30	Types of Mail	Received	Dispatched	a. First-Class	305	685	b. Newspaper	154	28	c. Parcel	8	7	d. Other	6	98	e. Total	473	818	f. No. of Postage Meters		2	g. No. of Permits		0
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Finances a. FY 2008 2009 2010		Receipts \$ 28,037 \$ 25,809 \$ 23,191	b. EAS Step 1 PM Basic Salary (no Cola) \$ 33168	c. PM Fringe Benefits (33.5% of b.) \$11,111																																								
<p style="text-align: center;">16a. Quarters</p> <p><input type="checkbox"/> Postal Owned <input type="checkbox"/> Leased (if Leased, Expiration Date) 01/01/1900 Annual Lease \$ 0</p> <p>30-day cancellation clause? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Evicted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (if Yes, must vacate by)</p> <p>Located in: <input type="checkbox"/> Business <input type="checkbox"/> Home <input type="checkbox"/> Other Suitable alternate quarters available? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>																																												
<p>16b. Explain: The lease amount is free.</p>																																												
17. Schools, Churches and Organization in Service Area: No: 0 Ft Meade Chapel on site		19. Administrative/Emanating Office (Proposed): Name STURGIS EAS Level 20 Miles Away 1.0 Window Service Hours: M-F 9:00 to 16:30 SAT 9:00 to 11:00 Lobby Hours: M-F 24 hrs SAT 24 hrs PO Boxes Available: 425																																										
18. Businesses in Service Area: No: 0 Ft Meade VA Hospital, Stepping Stones Daycare and Preschool, Ft. Meade Cavalry Museum		20. Nearest Post Office (if different from above): Name STURGIS EAS Level 20 Miles Away 1.0 Window Service Hours: M-F 9:00 to 16:30 SAT 9:00 to 11:00 Lobby Hours: M-F 24 hrs SAT 24 hrs PO Boxes Available: 425																																										
<p style="text-align: center;">21. Prepared by</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Printed Name and Title JODY NYSTROM</td> <td>Signature JODY NYSTROM</td> <td>Telephone No. AC () (605) 333-2738</td> </tr> <tr> <td>PO Discontinuance Coordinator Name MARY ANDERSON</td> <td>Telephone No. AC () (605) 333-2738</td> <td>Location SIOUX FALLS, SD</td> </tr> </table>					Printed Name and Title JODY NYSTROM	Signature JODY NYSTROM	Telephone No. AC () (605) 333-2738	PO Discontinuance Coordinator Name MARY ANDERSON	Telephone No. AC () (605) 333-2738	Location SIOUX FALLS, SD																																		
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09/01/2011

MEMO TO THE RECORD

SUBJECT: Certification of the Record
FORT MEADE
Docket Number 1363813 - 57741

This certifies that all comments and documents enclosed in the attached record are originals, or true and correct copies of the originals.

JOHN DIPERI
District Manager

LOG OF POST OFFICE DISCONTINUANCE ACTIONS

Office Name, State, ZIP Code: FORT MEADE, SD, 57741-9998
 EAS Level: 11
 District: DAKOTAS PFC
 County: MEADE
 Congressional District: AL
 Proposal: ☒ Close ☐ Consolidate
 Reason For Proposed: retired
 Alternate Service Proposed: Highway Contract Route Service
 Customers Affected:
 Post Office Box: 71
 General Delivery: 0
 Rural Route: 0
 Highway Contract Route (HCR): 0
 City Route: 0
 Intermediate Rural: 0
 Intermediate HCR: 0
 Total number of customers: 71

Date	Action
	Office suspended. Reason suspended:
	Suspension notice sent to Headquarters.
01/02/2009	Postmaster vacancy occurred. Reason: retired OIC: Career: 0 Noncareer: 1 Other Employees: 1
05/05/2011	District manager authorization to study.
05/18/2011	Questionnaires sent to customers. Number sent: 71 Number Returned: 17 Analysis: Favorable 4 Unfavorable 9 No Opinion 4
	Petition received. Number of signatures: 0 Concerns expressed:
	Congressional inquiry received: No Concerns expressed:
09/12/2011	Proposal and checklist sent to district for review.
06/22/2011	Government Relations and Retail Operations notified by district 10 days before the 60-day posting (PS Form 4920 attached).
09/12/2011	Proposal and invitation for comments posted and round-dated.
09/12/2011	Proposal and invitation for comments removed and round-dated. Comment Analysis: Favorable 0 Unfavorable 0 No Opinion 0 0
None	Premature PRC appeal received. Concerns expressed:
06/18/2011	Updated PS Form 4920 completed (if necessary).
09/01/2011	Certification of the official record.
	District transmittal of official record to vice president, Delivery and Retail, and copy of transmittal letter to vice president, Area Operations.
	Headquarters logged in official record (option entry).
	Record returned to district for additional consideration.
	Record returned as not warranted.
	Final determination posted at affected office(s) and round-dated.
	Final determination removed and round-dated.
	Postal Bulletin Post Office Change Announcement form sent to Headquarters.
	No appeals letter received from Headquarters.
	Appeal to PRC received.
	PRC opinion received on appeal: Affirmed: Remanded: USPS Withdrawn:
	Address management systems notified to updated AMS report.
	Discontinuance announced in Postal Bulletin No.: Effective date:

Review Coordinator/person most familiar with the case:

MARY ANDERSON
Name/Title

MARY ANDERSON
District Post Office Review Coordinator

(605) 333-2738
Telephone Number

(605) 333-2738
Telephone Number



09/19/2011

VICE PRESIDENT, DELIVERY AND POST OFFICE OPERATIONS
UNITED STATES POSTAL SERVICE
475 L'ENFANT PLAZA ROOM 5621
WASHINGTON DC 20260-5621

SUBJECT: Official Record

Enclosed for your review and approval is the official record to discontinue the Fort Meade Post Office.

All appropriate actions have been taken, and we have considered the concerns/comments of affected customers. The record has been thoroughly reviewed, and all necessary documentation is included. All documents in the record are numbered and contain docket and item numbers on each page and a chronological index of all documents in the record is included. Effective and regular service will be provided to community residents by permanently implementing the alternative service proposed.

Refer questions about this Post Office discontinuance to Mary Anderson, Post Office Review Coordinator, at (605) 333-2738 or Steven Carter Manager Post Office Operations.

JOHN DIPERI
DISTRICT MANAGER
PO BOX 7500
SIOUX FALLS, SD 57117-7500

Enclosures:

One copy of record (<http://hqcsopps.usps.gov/public/dis/4E/P1363813.pdf>)
Headquarters acknowledgment of receipt of official record (optional)
Self-addressed envelope

cc: Vice President, WESTERN Area (no enclosures)

Headquarters Acknowledgment of Receipt of Official Record

The official record to consolidate the FORT MEADE was received by 09/23/2011.
Please contact the Headquarters coordinator at (916) 916-8315 or the address below for additional information regarding its status.

475 L'ENFANT PLAZA SW ROOM 6700
WASHINGTON DC 20260-6700

Enclosure: (self-addressed envelope)

***Note:** The acknowledgment form is optional and to be used at the district's discretion. Please provide the following memorandum **and** **and a self-addressed return envelope** if you wish to receive an acknowledgment of Headquarters receipt of the record.

Date of Posting: 10/21/2011

Date of Removal: 11/22/2011

FINAL DETERMINATION TO CLOSE
THE FORT MEADE, SD POST OFFICE
AND ESTABLISH
SERVICE BY HIGHWAY CONTRACT ROUTE SERVICE

I. RESPONSIVENESS TO COMMUNITY POSTAL NEEDS

The Postal Service is issuing the final determination to close the Fort Meade, SD Post Office and provide delivery and retail services by highway contract route service under the administrative responsibility of the Sturgis Post Office, located one miles away.

The postmaster position became vacant when the postmaster retired on January 02, 2009. Since the postmaster vacancy an OIC has been installed to operate the office. Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue.

The office was studied for possible closing or consolidation due to the following reasons: Vacant office, declining workload.

The Fort Meade Post Office, an EAS-11 level, provides service from 08:00 to 11:45 and 12:30 to 16:15 Monday - Friday, 08:00 to 09:45 Saturday and lobby hours of 24 hrs on Monday - Friday and 24 hrs on Saturday to 71 post office box or general delivery customers and no delivery customers. Retail services included the sale of stamps, stamped paper, and money orders; special services such as Registered Mail, Certified Mail, Insured Mail, COD Mail, and Express Mail services; and the acceptance and dispatch of all classes of mail.

The retail window averaged 22 transaction(s) accounting for 25 minute(s) of retail workload daily. With minimal workload, the Postal Service feels that effective and regular service will be provided by highway contract route service. Office receipts for the last 3 years were: \$28,037 (73 revenue units) in FY 2008; \$25,809 (67 revenue units) in FY 2009; and \$23,191 (60 revenue units) in FY 2010. There were two permit mailer(s) or postage meter customer(s).

On June 02, 2011, representatives from the Postal Service were available at the Ft Meade VA Hospital Bldg 145 in Education Room 108 to answer questions and provide information to customers. 11 customer(s) attended the meeting.

On May 18, 2011, 71 questionnaires were distributed to delivery customers of the Fort Meade Post Office. Questionnaires were also available over the counter for retail customers at the Fort Meade Post Office. 17 questionnaires were returned. Responses regarding the proposed alternate service were as follows: 4 favorable, 9 unfavorable, and 4 expressed no opinion.

When this final determination is implemented, delivery and retail services will be provided by the Sturgis Post Office, an EAS-20 level office. Window service hours at the Sturgis Post Office are from 9:00 to 16:30, Monday through Friday, and 9:00 to 11:00 on Saturday. There are 425 post office boxes available.

The proposal to close the Fort Meade Post Office was posted with an invitation for comment at the Fort Meade Post Office and Sturgis Post Office from June 29, 2011 to August 30, 2011. The following additional concerns were received during the proposal posting period:

- | | |
|--------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. Concern: | Customers said they would miss the special attention and assistance provided by the personnel at the Post Office. |
| Response: | Courteous and helpful service will be provided by personnel at the administrative Post Office and from the carrier. Special assistance will be provided as needed. |
| 2. Concern: | Customers were concerned about mail security. |
| Response: | Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose. |
| 3. Concern: | Customers were concerned about vandalism of their mail box. |
| Response: | |
| 4. Concern: | All VA mail comes here, is it sorted in Sturgis? |
| Response: | The flats are sorted in Sioux Falls, everything else in Rapid City |
| 5. Concern: | At the downtown Sturgis post office, some clerks there are not very friendly, they walk away when they see you coming and don't smile, greet you, or anything. There is no customer service. |
| Response: | Sturgis PM: We will discuss this, if you know the person, I will talk with them. Please come to me with any complaints you have. |
| 6. Concern: | Can we keep the same box number? |
| Response: | I don't see why not. |

7. **Concern:**

Could we leave the post office boxes in the post office and just have the carrier deliver mail to the boxes?

Response:

The carrier would need 24/7 access to the building, which could be a problem. Ft Meade engineer adds: That would mean we would still have to pay to heat the building, upkeep, etc. which we cannot afford to do. We also need to save money so getting out of the post office building would help our bottom line.

8. **Concern:**

Do we have any other options for mailing services? The canteen here already sells stamps

Response:

There is an option called the village post office, which is what the canteen is already. You could set up a box by the canteen for a mail drop. It would be closer and easier for the vets' dispatched mail.

9. **Concern:**

Doesn't it cost the USPS more money to consolidate sorting centers?

Response:

No because the equipment and personnel are already in place.

10. **Concern:**

During the rally, it takes 2 hours to drive to town through all the traffic to drop off mail.

Response:

If the Newell carrier stops here to pick up your dispatch mail, you won't have to drive to town.

11. **Concern:**

How much is our revenue loss?

Response:

We cannot give out that information. The postal service is down 20% because of customers using more internet services.

12. **Concern:**

I work here but live on a route. I rent a box here because I don't want to have a roadside mailbox. Will I be able to rent a box in the cluster box?

Response:

I am not sure about that, I will check on it and get back to your Postmaster.

13. **Concern:**

Is this the only opportunity for customers to give their input? A lot of them couldn't attend the meeting.

Response:

Everyone received a survey, which they can mail back to get their comments/concerns into the program.

14. **Concern:**

It sounds like you're making plans for closing, not to keep it open.

Response:

We will take any comments and suggestions to avoid closing but you need to prepare for the alternative in case the office closes.

15. **Concern:**

My wife and I both work on campus and have separate post office boxes. One has to pay box rent and the other one doesn't, why?

Response:

Because each address, not person, is entitled to a free box so if you live at the same address, only one box rental is free.

16. **Concern:**

Our pharmacy staff has to check receipts when mailing meds. The staff will have to drive to Sturgis at the end of their tour, when mailing is heavy in Sturgis. We also have delivery confirmation labels that need to be scanned.

Response:

Sturgis PM: We will have staff available for dispatch dropoff. The carrier from Newell picks up your dispatch mail from here daily, he could easily pick up your meds dispatch also. He can scan them as enroute, the same as the post office would. Then you could save a trip to town.

17. **Concern:**

This campus is very neat and clean. Cluster boxes would ruin the look

Response:

The customer can build an enclosure around it to match the area and it would also keep it out of the wind

18. **Concern:**

We have a community here, convenient walking to the post office, wonderful service. Vets that live on campus need all the services we can offer them.

Response:

We will still give you delivery service, you would just be without the retail outlet if the office closes.

19. **Concern:**

What about eliminating Saturday delivery to save money?

Response:

We are working on that. The Postal Regulatory Commission has to approve it. We could save 3.1 billion dollars if we did without Saturday delivery. We have a huge fleet of vehicles on the road now. We are also trying to have Congress repeal the mandatory prefunding of our employee's health insurance.

20. **Concern:**

What is the timeline?

Response:

120-180 days, depending if there is an appeal or not. Nothing should be decided for at least 6 months

21. **Concern:**

Where would the cluster box be located? There are no pulloffs for cars, they will be stopping on the road and causing traffic problems.

Response:

There is a concrete pad already available behind the post office. Instead of coming into the office, you would just pull into the driveway to the cluster box.

22. **Concern:**

Why don't people that live on campus have to pay for box rent?

Response:

If they are not eligible for free rural delivery and live within 1/4 mile of the post office, which everyone on campus does, they are entitled to free box rental

Some advantages of the proposal are:

1. The rural and contract carriers may provide retail services, alleviating the need to go to the post office. Stamps by Mail order forms are provided for customer convenience.
2. Customers opting for carrier service will have 24-hour access to their mail.
3. Savings for the Postal Service contribute in the long run to stable postage rates and savings for customers.
4. CBUs can offer the security of individually locked mail compartments. Parcel lockers provide convenient parcel delivery for customers.
5. Customers opting for carrier service will not have to pay post office box fees.
6. Saves time and energy for customers who drive to the post office to pick up mail.

Some disadvantages of the proposal are:

1. The loss of a retail outlet. Retail services may be provided by the rural or contract delivery carrier.
2. Meeting the rural or contract delivery carrier at the box to transact business. However, it is not necessary to be present to conduct most Postal Service transactions.
3. A change in the mailing address. The community name will continue to be used in the new address. A carrier route address will be assigned.

Taking all available information into consideration, the Postal Service concludes this final determination will provide a maximum degree of effective and regular postal services to the community.

II. EFFECT ON COMMUNITY

Fort Meade is an unincorporated community located in MEADE County. The community is administered politically by Sturgis & Meade County. Police protection is provided by the Ft Meade Police. Fire protection is provided by the Ft Meade Fire Department. The community is comprised of Retired Veterans at Ft meade nursing home and current employees of the Ft Meade VA Hospital living in housing units. and those who commute to work at nearby communities and may work in local businesses.

Businesses and organizations include: Ft Meade VA Hospital, Stepping Stones Daycare and Preschool, Ft. Meade Cavalry Museum. Residents may travel to nearby communities for other supplies and services.

Nonpostal services provided at the Fort Meade Post Office will be available at the Sturgis Post Office. Government forms normally provided by the Post Office will also be available at the Sturgis Post Office or by contacting your local government agency.

The following nonpostal concerns were expressed from questionnaires, the community meeting, on the petition, and on the congressional inquiry:

1. **Concern:**

Customer expressed a concern about nonpostal services.

Response:

Nonpostal services provided at the Post Office will be available at the administrative Post Office. Government forms normally provided by the Post Office will also be available at the administrative Post Office or by contacting your local government agency.

2. Concern:

Customers felt the loss of a Post Office would have a detrimental effect on the business community.

Response:

Businesses generally require regular and effective postal services, and these will always be provided to the community. Since the suspension of service, there has been no indication that the business community has been adversely affected. Questionnaire responses revealed that customers will continue to use local businesses if the Post Office is discontinued.

Based on the information obtained in the course of this discontinuance study, the Postal Service concludes this final determination will not adversely affect the community.

III. EFFECT ON EMPLOYEES

The postmaster position became vacant when the postmaster retired on January 02, 2009. The noncareer postmaster relief (PMR) may be separated from the Postal Service. No other Postal Service employee will be adversely affected. Since the postmaster vacancy an OIC has been installed to operate the office.

IV. ECONOMIC SAVINGS

The Postal Service estimates an annual savings of \$ 38,863 with a breakdown as follows:

Postmaster Salary (EAS-11, No COLA)	\$ 33,168
Fringe Benefits @ 33.5%	\$ 11,111
Annual Lease Costs	<u>+ \$ 0</u>
Total Annual Costs	\$ 44,279
Less Annual Cost of Replacement Service	<u>- \$ 5,416</u>
Total Annual Savings	<u>\$ 38,863</u>

V. OTHER FACTORS

The Postal Service has identified no other factors for consideration.

VI. SUMMARY

This is the final determination to close the Fort Meade, SD Post Office and provide delivery and retail services by highway contract route service under the administrative responsibility of the Sturgis Post Office, located one miles away.

The postmaster retired on January 02, 2009. If the office has a noncareer PMR(s), they may be separated from the Postal Service; however, attempts will be made to reassign the employee(s) to a nearby facility. No other employee(s) will be adversely affected. The workload has declined. Effective and regular service will continue to be provided by highway contract route service.

The Fort Meade Post Office provided delivery and retail service to 71 PO Box or general delivery customers and no delivery route customers. The daily retail window transactions averaged 22. There are two permit mailers or postage meter customers.

There will no longer be a retail outlet in the community. However, delivery and retail services may be available from a rural or contract delivery carrier, which could alleviate the need to travel to a Post Office for service. The Postal Service will save an estimated \$38,863 annually. A disadvantage to some will be in meeting the rural or contract delivery carrier to transact business. However, it is not necessary to be present to conduct most Postal Service transactions with rural or contract delivery carrier.

Taking all available information into consideration, the Postal Service has determined that the advantages outweigh the disadvantages and this final determination is warranted.

VII. NOTICES

- A. Support Materials. Copies of all materials upon which this final determination is based are available for public inspection at the Fort Meade Post Office and Sturgis Post Office during normal office hours.
- B. Appeal Rights. This final determination to close the Fort Meade Post Office may be appealed by any person served by that office to the Postal Regulatory Commission at 901 New York Ave NW, Suite 200, Washington DC 20268-0001. Appeals must be received by the Commission within 30 days of the date this final determination is posted. If an appeal is filed, copies of appeal documents prepared by the Postal Regulatory Commission or the parties to the appeal will be made available for public inspection at Fort Meade Post Office and Sturgis Post Office during normal office hours.



Dean J Granholm
Vice President of Delivery and Post Office Operations

09/26/2011

Date



10/21/2011

OFFICER-IN-CHARGE/POSTMASTER
Fort Meade Post Office

SUBJECT: Letter of Instructions Regarding Posting of the Fort Meade Post Office Final
Determination Docket No. 1363813 - 57741

Please post in the lobby the enclosed final determination to close the Fort Meade Post Office. The final determination must be posted in a prominent place from 10/21/2011 through close of business on 11/22/2011. It must be posted for at least 30 days and the first day does not count. Additionally, please take down the posted "Notice of Taking Proposal and Comments under Internal Consideration" and return to this office.

Round-date stamp the cover of the final determination on the date of posting and on the date of removal. Please send the final determination to me by close of business on 11/23/2011.

Additional copies of the final determination are enclosed. Provide them to customers upon request.

Also enclosed is the official record upon which this final determination is based. Customers may read it; however, they may not remove it from your office. When a customer requests a copy of the record, provide it upon payment of any fees prescribed in Administrative Support Manual. If you do not have photocopy equipment, take the customer's name, address and telephone number and contact the district for needed copies.

If there are any questions, please contact me at (605) 333-2738.

Sincerely,

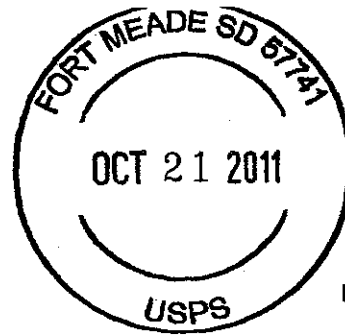
A handwritten signature in cursive script that reads "Mary Anderson".

MARY ANDERSON
POST OFFICE REVIEW COORDINATOR
PO BOX 7500
SIOUX FALLS, SD 57117-7500

Enclosures:
Final Determination Official Record

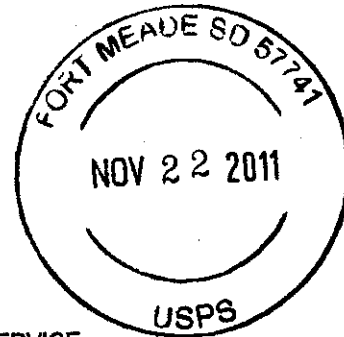
DOCKET NO.
ITEM NO.
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Date of Posting:

Date of Removal:

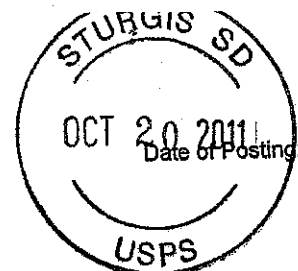


FINAL DETERMINATION TO CLOSE
THE FORT MEADE, SD POST OFFICE
AND ESTABLISH
SERVICE BY HIGHWAY CONTRACT ROUTE SERVICE

DOCKET NUMBER 1363813 - 57741

DOCKET NO.
ITEM NO.
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Date of Removal:



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DOCKET NUMBER 1363813 - 57741



09/26/2011

DISTRICT MANAGER
PO BOX 7500
SIOUX FALLS, SD 57117-7500

ATTENTION: Post Office Review Coordinator

SUBJECT: Final Determination- FORT MEADE

The final determination to discontinue the subject Post Office is enclosed, along with a Postal Bulletin announcement form to be completed and returned to this office through the district.

Please provide public notice by prominently posting a copy of the final determination in the appropriate Post Office. Make a copy of the completed record available for public inspection during normal working hours at the Post Office during the mandatory 30-day posting period. Please note that the first day of the actual 30-day posting period begins at day "zero".

POSTAL BULLETIN - POST OFFICE CHANGE ANNOUNCEMENT

Complete the enclosed Postal Bulletin Post Office Change Announcement form in its entirety and send it to this office (in triplicate) on the day the final determination is removed. One form will be used to document the official record, one sent to the Accounting Systems Development office, and the third copy will be forwarded to the Headquarters Address Management. Please note that Headquarters Address Management will not announce any Post Office closing or consolidation except when requested in writing by this office. Announcement form mailing instructions are provided at the bottom of the form.

APPEAL

Providing there are no appeals to the Postal Rate Commission, the office will be officially discontinued the first Saturday that falls 60 days after posting the final determination. If the final determination is appealed, we will furnish you with appropriate instructions. Please contact this office if a different date is needed for the official discontinuance. It must be noted, however, that the law prohibits discontinuance sooner than 60 days after the date the final determination was posted.

NATIONAL FIVE-DIGIT ZIP CODE AND POST OFFICE DIRECTORY UPDATE

Please coordinate with your Address Management System (AMS) unit to make sure that the AMS database is updated according to existing Headquarters Address Management instructions. That request, however, shall not be made until this office has notified you in writing that no appeals are pending.

OFFICIAL RECORD

Chronologically file this memorandum in your copy of the official record. All final determination postings must be added to the record at the end of the 30-day public posting period. Do not send them to Headquarters. The official record should be archived at the district by the Post Office discontinuance coordinator after the appeal decision is rendered and/or the Post Office change announcement has appeared in the Postal Bulletin.

If you have any questions, please contact Rich Rudez at (202) 268-5062.

Thank you for your assistance.

Dean J Granholm
Vice President Delivery and Post Office Operations

Enclosure: (2)

cc:
Vice President, Area Operations, WESTERN Area